



Location: 121 Alder Street SW
 Mail to: 121 Alder Street SW - Ephrata WA 98823
 (509) 754-4601 FAX: (509) 754-0912
 www.Ephrata.org

Permit Number
Date Submitted
Flood Zone <input type="checkbox"/> Yes <input type="checkbox"/> No
Fee
Receipt Number
Date Issued

Grade and Fill Permit Application

Project Name: _____
 Project Location: _____ Parcel Number _____
 Description of Project: _____

Owner
Name: _____
Address: _____
City: _____ Zip: _____
Phone: _____
E-mail: _____

Contractor
Name: _____ Company: _____
Address: _____
City: _____ Zip: _____
Phone: _____ Fax: _____
Contractor I.D. No.: _____
E-mail: _____

Architect/Engineer
Name: _____ Company: _____
Address: _____
City: _____ Zip: _____
Phone: _____ Fax: _____
License No.: _____
E-mail: _____

Contact
Name: _____ Company: _____
Address: _____
City: _____ Zip: _____
Phone: _____ Fax: _____
E-mail: _____

Grade and Fill
Earthwork Volume: Cut _____ / Fill _____ Total cubic yards _____
Total area of site disturbance: _____ sq ft or _____ Acres
Total Area of New or Replaced Hard Surface: _____ sq ft or _____ Acres
Total Cost Estimate: \$ _____
<input type="checkbox"/> Plat <input type="checkbox"/> Short Plat <input type="checkbox"/> Other:

Plans Include: (Check all that apply)
<input type="checkbox"/> Grading Plans <input type="checkbox"/> TESC (Erosion Control)
<input type="checkbox"/> Storm Drainage <input type="checkbox"/> Delineation of Critical Area
<input type="checkbox"/> Critical Area Mitigation Plans <input type="checkbox"/> Soils <input type="checkbox"/> SEPA
<input type="checkbox"/> Traffic Control Plans (req'd if work in row or lane closure)
<input type="checkbox"/> Other <input type="checkbox"/> GeoTech Report

I certify that I have read this application and declare under penalty of perjury that the information contained herein is correct and complete. I am either the owner of the property described or I represent the owner or contractor as signified above and am acting with the owner/contractor's full knowledge and consent.

Name (please print) _____ Signature _____ Date _____

Instructions and Checklist for Grade and Fill Permit Applications

IN ORDER TO REVIEW AN APPLICATION FOR A GRADE AND FILL PERMIT, THE CITY OF EPHRATA REQUIRES THE FOLLOWING INFORMATION WHEN APPLICABLE:

GRADE AND FILL:

- Completed Application Form**
- Grading Plan (2 sets)**
 - Plans maybe required to be stamped by a licensed Civil Engineer.
 - Vicinity map:
Map must show the subject site and any adjacent properties and streets
 - Legal description
 - Tax parcel number
 - Name, address and phone number of the person who prepared the plans
- Technical Reports (2 sets), which can include:**
 - Storm Drainage
 - Soils engineering reports
 - Geotechnical Report
 - SEPA or Environmental Report
- Engineering Cost Estimate (1 copy)**
 - Total Improvement Cost as determined by Engineer's Cost Estimate Summary. Cost shall be based on a construction cost estimate prepared by a licensed contractor, professional engineer or architect.
- Construction Cost Estimate (1 Copy)**
 - Cost estimate prepared by contractor if Engineering is not required. (Contractors Bid Estimate)
- Completed Notice of Intent (application)**
 - For coverage under the WA Dept. of Ecology's NPDES Construction Permit. (if 1 or more acres of disturbance).
- Storm water Pollution Prevention Plan (SwPPP) (if over 1 acre disturbed) (2 sets)**
- Copy of approved SEPA dNS/mdNS decision, as applicable**
- Tree Plans (2 sets)**
- Temporary Erosion and Sedimentation Control (TESC) Plans (2 sets)**
- Traffic Control Plans (if applicable) (2 sets)**
 - The Traffic Control Plans (TCP) showing how