



CIVIL SERVICE MINUTES

April 15, 2019

Civil Service Commission of the City of Ephrata, Grant County Washington met in regular session on April 15, 2019. The meeting was called to order at 8:20 a.m. by Chairman Joe Varick.

Members Present: Chairman Joe Varick, Commission Member Rusty Romig

Staff Present: Police Chief Mike Warren and City Clerk/Chief Examiner Leslie Trachsler

Addition/Deletion to Agenda: None

Approve Minutes: Motion to approve minutes of the December 17, 2018 meeting. (m/s Romig/Varick) Motion carried.

Correspondence: Notice of Officer Maryott's retirement effective May 31, 2019.

Current Business:

- a. Schedule for vacant officer position:
 - Advertising and testing will continue until April 23, 2019 through the Public Safety Testing site.
 - After an initial screening process, application packets and letter to apply will be sent out by April 30th with deadline to return of May 10th.
 - Oral Board Interviews are tentatively scheduled for May 29th, establishing a list of five qualified applicants.
 - Final interview with Mayor, City Administrator and Police Chief week of June 4th with Conditional offer to follow.

Next meeting is schedule for May 20, 2019 at 8:15 a.m.

There being no further business meeting adjourned at 8:26 am.

Joe Varick, Chairman

ATTEST:

Leslie Trachsler, City Clerk/Chief Examiner