



CITY COUNCIL MINUTES May 15, 2019

City Council of the City of Ephrata, Grant County Washington met in regular session on May 15, 2019. The meeting was called to order at 7:00 p.m. by Mayor Bruce Reim.

Members Present: Mayor Bruce Reim, Mayor Pro Tem William Coe, Council members Mark Wanke, Valli Millard, Sarah McDonnell, and Kathleen Allstot.

Staff Present: City Administrator Wes Crago, City Attorney Anna Franz, Community Development Director Daniel Leavitt, Public Works Director Bill Sangster, Community Relations Director Traci Bennett, Police Chief Mike Warren, Fire Chief Jeremy Burns and City Clerk/Finance Director Leslie Trachsler.

Motion to excuse Council members Moore and Mora. (m/s Millard/Allstot) Motion carried.

Pledge of Allegiance was said.

No public signed up to speak; this meeting is not being recorded.

Agenda: There were no additions or corrections to the agenda.

Presentations: None

Consent Agenda: Motion was made to approve consent agenda. (m/s Coe/McDonnell) Motion carried.

Items on the consent agenda are as follows:

Claims #90156 through #90158 and #90160 through #90220 in the amount of \$731,637.33

Claim #90159 VOIDED-Check not issued
EFT in the amount of \$20,302.59

Manual Claims 86052019, 87052019, 88052019 and 89052019 in the amount of \$2,851.56

Claims #90154 and #90155 in the amount of \$232.07

VOIDED Claim #90068 in the amount of \$(196.31)
Minutes of the May 1, 2019 Council meeting
Approve Special Event Applications:

- Rotary Youth Parade – C Street/Courthouse Area, June 6, 2019

Resolution 19-985 – Setting Change Fund for City of Ephrata: This Resolution updates the current change fund amounts.

Motion to approve and accept Resolution 19-985 setting the “Change Fund” for the City of Ephrata. (m/s McDonnell/Wanke) Motion carried.

Proclamation of May 12-18, 2019 as National Hospital Week: This proclamation urges all citizens to express their appreciation for the people, facilities and technologies that make healing and health care possible in our community.

Motion to approve Proclamation of May 12-18, 2019 as “National Hospital Week”. (m/s Millard/McDonnell) Motion carried.

All-Hands Training Closure: Crago advised that City Hall and all non-emergency operations will be suspended on Thursday, May 23rd from 11:00 a.m. to 2:00 p.m. for an all-hands training session.

Request for Qualifications for General Engineering Services: Crago advised that periodically we advertise for qualifications for certain professional services. Staff is advertising for Requests for Qualifications for General Engineering Services. Qualification packets are due May 29th by 4:00 p.m. Staff will review and make recommendation to Council for action.

Authorize Administration to Renew Agreement with Department of Natural Resources (DNR) for Fire Apparatus: This renewal allows our Fire Department to accept surplus apparatus from DNR.

Motion to authorize Administration to renew Agreement with Department of Natural Resources for Fire Apparatus. (m/s Allstot/Wanke) Motion carried.

Accept Donation from Barry Automotive for Summer Dive-In Movie Sponsorship: Crago advised that Barry Automotive has submitted a donation to sponsor a Dive-In Movie this summer. Donations require Council acceptance.

Motion to accept donation from Barry Automotive for Summer Dive-In Movie Sponsorship. (m/s Millard/Allstot) Motion carried.

Declaration of May 17-27, 2019 as Poppy Days: American Legion Auxiliary has requested Council declare May 17-27, 2019 as Poppy Days. The poppy serves as a tribute to the lives lost in service, as well as honoring living veterans. All proceeds are

used to assist and support veterans and their families. Date was amended by Jane Montaney of the American Legion, to May 18-31, 2019

Motion to approve Mayor's Declaration of May 18-31, 2019 as "Poppy Days". (m/s Wanke/McDonnell) Motion carried.

Authorize Administration to enter Sewer Line Easement Agreement: Previously, Council conducted a Public Hearing on the abandonment and relocation of a sewer line easement on two lots that are being developed for commercial purposes. All the Administrative steps have been taken and recommendation to approve was determined. To formalize this decision and process, an agreement between the two parties is necessary.

Motion to authorize Administration to enter Sewer Line Easement Agreement. (m/s Allstot/Millard) Motion carried.

City Administrator Report:

2019 Construction Report:

- Roundabout is done and on schedule and budget
- Basin Street is underway in earnest this week and will continue through September
- 8th Avenue NE is slated to start the end of July and will take approximately 30 days
- State DOT is crack sealing in various locations in Grant County
- County is chip sealing in various areas
- Quincy's roundabout is progressing and is more intense than Ephrata's with having to relocate utilities and the overall design

2019 Budget Report: The overall picture is pretty typical for this time of year. Revenues are 8% below budget and expenses are 7.25% below; cash reserves continue to gradually increase and sales tax for February sales was at another historic high. The local economy is doing well.

Contrasting Culture of Two Cities; Wapato & Ephrata: Crago discussed the importance of good leadership noting that the elected leaders from the community set the tone for those who work for the City. It takes effort and teamwork to make a successful organization. Everything we do is from lessons learned from our past experiences. Staff wants to express their appreciation and thanks to Council for their support and leadership.

Don Guillemette thanked the City and the Fire Department for sponsoring the Touch-A-Truck event last weekend.

There being no further business, meeting adjourned at 7:18 p.m.

Bruce Reim, Mayor

ATTEST:

Leslie Trachsler, City Clerk