



## CITY COUNCIL MINUTES

### March 20, 2019

City Council of the City of Ephrata, Grant County Washington met in regular session on March 20, 2019. The meeting was called to order at 6:30 p.m. by Mayor Pro Tem William Coe and adjourned to executive session. Due to the lack of legal counsel, executive session was to discuss acquisition of real estate or site selection (RCW 42.30.110(1)b) for approximately thirty minutes. Executive session adjourned, no decisions were made or action taken. Meeting reconvened at 7:00 p.m.

**Members Present:** Mayor Pro Tem William Coe, Council members Mark Wanke, Matt Moore, Valli Millard, Sarah McDonnell, Tony Mora, and Kathleen Allstot.

**Staff Present:** City Administrator Wes Crago, Community Development Director Daniel Leavitt, Public Works Director Bill Sangster, Community Relations Director Traci Bennett, Police Chief Mike Warren, Fire Chief Jeremy Burns and City Clerk/Finance Director Leslie Trachsler.

Mayor Reim was noted absent.

Pledge of Allegiance was said.

No public signed up to speak. This meeting is not being recorded.

**Agenda:** There were no additions or corrections to the agenda.

**Presentations - Ephrata Fire Department Lieutenants Badge Ceremony:** Fire Chief Burns informed Council that Surveying and Rating advised that the Department did not have enough leadership positions. As a result, three lieutenant positions were created. Through the application and testing process, the following volunteer firefighters have been promoted and were pinned as the Departments newest Lieutenants: Colleen Winski, Chandler Gribble and Maxwell Yoder. Each will serve directly under a Captain.

**Consent Agenda:** Motion was made to approve consent agenda. (m/s Allstot/Millard)  
Motion carried.

Items on the consent agenda are as follows:

Claims #89897 through #89946 in the amount of \$525,590.52

Manual Checks #86032019, 87032019, 88032019, 89032019 in the amount of \$3,177.03

Claims #89827, 89828 and 89896 in the amount of \$67,282.46

Electronic Fund Transfer in the amount of \$18,744.67

Minutes of the March 6, 2019 Council meeting

Approval of Special Events Permits

- Community Easter Egg Hunt – Lions Park April 20, 2019

**April 3, 2019 Council Meeting:** Crago reported that traditionally the Council meeting during Spring Break is cancelled. Staff has prepared for this and there is no pressing business. Motion to cancel the April 3, 2019 Council meeting. (m/s Moore/Wanke) Motion carried.

**Charitable Pharmacy Program:** Becky VanKeulen of *Cancer Can't* presented the Charitable Pharmacy Program to Council. She showed a short video explaining the program. This program allows for unused medications, which are unopened and unexpired, to be returned to participating pharmacies. These prescriptions are costly and it is such a waste to have to throw them away when they can be repurposed through pharmacies to patients in need. The closest participating pharmacy to Ephrata is Lake town Pharmacy in Moses Lake.

Becky explained they have worked closely with physicians and pharmacies for alternative methods to disposal of medications. Unopened and unexpired meds can be taken to any participating pharmacy. The program is also building a data base where patients can find participating pharmacies and donated medications. The web site is [www.donatedrugs.com](http://www.donatedrugs.com).

Motion to authorize staff to promote this program. (m/s Wanke/Moore) Motion carried.

**Policy 4070 – Currency Acceptance Policy:** This policy sets out the City's process for how it will accept coin for payment of a customer's account. There are no Federal or State statutes requiring a city accept coin and staff believes that a policy is the most appropriate method of limiting coin-only payments. Crago advised that the acceptance of coin for large bills presents a gross inefficiency for City operations, wasting taxpayer funds and delaying service to the community.

Motion to approve and accept Policy 4070 – Currency Acceptance Policy. (m/s Moore/Mora) Motion carried.

**City Administrator Report:**

2019 Budget Report: Revenues are 5% below and expenses 6% below projection. Cash reserves are up and sales tax dropped slightly but was the second highest on records. The city did receive its first TBD sales tax revenue of \$216.

There being no further business meeting adjourned at 7:24 p.m.

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William Coe, Mayor Pro Tem

ATTEST:

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Leslie Trachsler, City Clerk