



## **CITY COUNCIL MINUTES**

### **February 20, 2019**

City Council of the City of Ephrata, Grant County Washington met in regular session on February 20, 2019. The meeting was called to order at 7:00 p.m. by Mayor Bruce Reim.

**Members Present:** Mayor Bruce Reim, Mayor Pro Tem William Coe, Council members Mark Wanke, Matt Moore, Valli Millard, Sarah McDonnell, Tony Mora, and Kathleen Allstot.

**Staff Present:** City Administrator Wes Crago, City Attorney Anna Franz, Public Works Director Bill Sangster, Community Relations Director Traci Bennett, Police Captain Erik Koch, Fire Chief Jeremy Burns and City Clerk/Finance Director Leslie Trachsler.

Pledge of Allegiance was said.

No public signed up to speak.

**Agenda:** There were no additions or correction to the agenda.

**Presentations:** None

**Consent Agenda:** Motion was made to approve consent agenda. (m/s Moore/Wanke)  
Motion carried.

Items on the consent agenda are as follows:

Claims #89740 through #89792 in the amount of \$122,975.16  
Manual Claims #86022019, 87022019, 88022019, 89022019 in the amount of \$2,737.60  
Claims #89736 through #89739 in the amount of \$250.51  
Electronic Fund Transfer in the amount of \$19,209.32  
Minutes of the February 6, 2019 Council meeting  
Annual Notice of Converted Property

**Ephrata Police Department 2018 Annual Report:** Captain Koch presented the 2018 Ephrata Police Department Annual Report. Some of the highlights include:

- ✓ Interagency/Classroom Training

- ✓ Awards
  - Department Re-Accreditation
  - Detective Todd Huffman awarded Officer of the Year by American Legion
  - Certificate of Excellence from AMR
- ✓ Community Events
  - Bike Safety presentation to elementary students
  - Checking in at Prom and Homecoming
  - Chief for a Day
  - No Shave November – raised \$600 for Columbia Basin Cancer Foundation
  - Shop with a Cop

Council discussion ensued.

**Approval of amended Policy 3005 – Personnel Evaluations:** Crago advised that this policy addresses how personnel evaluations are conducted and makes some slight adjustments to the scoring table to bring it in line with how evaluations are actually being done.

Motion to approve and accept amended Policy 3005 – Personnel Evaluations. (m/s Allstot/Mora) Motion carried.

**Annual Renewal of Section 125 Plan:** This agreement renewal with American Fidelity allows employees to continue to receive a pre-taxed benefit for qualified out-of-pocket medical expenses and certain premiums for accident and life policies per IRS Code Section 125.

Motion to authorize Administration to renew Section 125 Plan Agreement. (m/s Mora/McDonnell) Motion carried.

**Authorize Administration to convert Agreement with Lenroc to Whitmus Enterprises Inc.:** City has an Agreement with Lenroc for the dumping of industrial wastewater at the Waste-Water Treatment Facility. Lenroc is now operated by Whitmus Enterprises and they desire to continue the contract under their ownership. City crews monitor this process closely and there have been no negative impacts.

Motion to authorize Administration to convert Agreement with Lenroc to Whitmus Enterprises Inc. and extend the expiration date to April, 2020. (m/s Moore/Millard) Motion carried.

**Reimbursement Agreement from Washington State DOT for Roundabout Construction Detour costs:** This Agreement provides for reimbursement to the City for any damages during the detour of “State” traffic onto City streets when constructing the roundabout.

Motion to authorize Administration to execute Agreement with Washington State DOT for Roundabout construction detour costs. (m/s Allstot/McDonnell) Council discussion ensued, motion carried.

**City Administrator Report:**

2019 Budget Report: Overall snapshot of the budget shows expenses 3.25% below and revenues 2.25% below projection. General fund cash reserves are up slightly. The combined sales tax for January hit another record high.

Division Street Sewer Repair-IV: Crago reported and showed a short video on the pipe bursting project. Division street is expected to be open by the end of this week.

2019 Blizzard Review: City crews went into crises mode with an 8 man crew which covered 62 miles of city streets, they worked 4 18-hour days and were on for 12 days in a row. Snow drifts were a huge issue. Everyone pulled together, emergency vehicles were able to get where they needed to and neighbors were out helping neighbors.

There being no further business meeting adjourned at 7:30 p.m.

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Bruce Reim, Mayor

ATTEST:

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Leslie Trachsler, City Clerk