



CIVIL SERVICE MINUTES November 28, 2018

Civil Service Commission of the City of Ephrata, Grant County Washington met in regular session on November 28, 2018. The meeting was called to order at 8:17 a.m. by Chief Examiner Trachsler.

Members Present: Committee Members Alan Key, Joe Varick and Rusty Romig

Staff Present: City Clerk/Chief Examiner Leslie Trachsler.

Rusty Romig was appointed to the Civil Service Commission by Mayor Reim on 11-7-2018.

Approve Minutes: Motion to approve minutes from the September 17, 2018 meeting. (m/s Varick/Key) Motion carried.

Correspondence: Letter of resignation from Chairman Jeff Mackey was submitted to the Board.

Election of new Chairman: Key nominated Varick as Chairman, Romig seconded. Motion carried.

Review schedule for Police Officer position: Examiner Trachsler reviewed the timeline for the upcoming hiring process. There are 6 applicants that will be proceeding to the Oral Board Interviews scheduled for December 6, 2018.

Discussion on Rule Revisions: There have been some new laws passed which affect Civil Service.

1. Senate Bill 6145:
 - a. Changes regarding the qualifications of applicants. This bill added the verbiage “or a lawful permanent resident” to applicant qualification. This affects Civil Service Rule IV; Section 4.A
 - b. Also amends RCW 42.101.080 regarding background investigation requirements to read “...verification of immigrant or citizenship status as either a citizen of the United States of American or a lawful permanent resident, ...” This affect Civil Service Rule V; Section 2(f)
2. House Bill 2701:
 - a. Amends RCW 41.04.005(2) regarding what a “period of war” includes.

Motion to direct secretary to make the appropriate revisions to the Civil Service Rules.
(m/s Varick/Key) Motion carried.

Discussion regarding meeting times. Motion to conduct Civil Service meetings on the 3rd
Monday of each month at 8:15 a.m. (m/s Key/Varick) Motion carried.

There being no further business meeting adjourned at 8:27 a.m.

Joe Varick, Chairman

ATTEST:

Leslie Trachsler, City Clerk/Chief Examiner