



## **CITY COUNCIL MINUTES**

### **November 21, 2018**

City Council of the City of Ephrata, Grant County Washington met in regular session on November 21, 2018. The meeting was called to order at 7:00 p.m. by City Administrator Wes Crago.

Motion to appoint Councilmember Moore to be acting chair in the absence of the Mayor and Mayor Pro Tem. (m/s Millard/Allstot) Motion carried.

**Members Present:** Council members Mark Wanke, Matt Moore, Valli Millard, Justin Kooy, and Kathleen Allstot.

**Staff Present:** City Administrator Wes Crago, City Attorney Anna Franz, Community Development Director Ron Sell, Police Chief Mike Warren, Fire Chief Jeremy Burns and City Clerk/Finance Director Leslie Trachsler.

Motion to excuse Mayor Reim, Councilmembers Coe and Mora. (m/s Allstot/Kooy) Motion carried.

Pledge of Allegiance was said.

No public signed up to speak. This meeting is being recorded

**Agenda:** There were no additions or corrections to the agenda.

**Presentations:** None

**Consent Agenda:** Motion was made to approve consent agenda. (m/s Kooy/Wanke) Motion carried.

Items on the consent agenda are as follows:

- Claims #89301 through #89340 in the amount of \$382,412.85
- Electronic Fund Transfer in the amount of \$25,830.57
- Manual Claims #86112018, 87112018, 88112018 and 89112018 in the amount of \$2,781.69
- Claim #89300 in the amount of \$109.00
- Claim #89341 in the amount of \$5.44

Payroll VOID Check #45935 in the amount of \$(966.21)

Payroll re-issue Check #46076 in the amount of \$966.21

Minutes of the November 7, 2018 Council meeting

Set Public Hearing for Policy 10010 – Snow Removal for December 5, 2018 at 7:00 p.m.

Approve Special Event Permits:

- Miracle on Mainstreet – Downtown Area on December 8, 2018 from 2:30 p.m. to 6:00 p.m.

**Public Hearing on Ordinance 18-22 – 2019 City of Ephrata Budget:** Chairman Moore opened public hearing at 7:02 p.m. Crago gave a brief staff report and presented the Mayor’s Message. Final budget is \$16,322,510 which is a 4.3% increase in comparable dollars (less construction costs) to 2018. The local economy continues to be strong as seen with the increased sales tax and home sales. Highlights reflected in this budget are:

- Engineering of Division Street -Grant for design/construction
- Patching/pothole repair
- Grant to repave 8<sup>th</sup> Ave NW
- Security Cameras at various locations
- Repair of ERC roof
- Replacement of sand/filters, chairs & funbrellas at Splashzone
- Purchase of inflatable screen for Dive-In Movies
- Minimum wage increase for Pool staff
- Fencing for Dog Park
- Part-time Parks Mower
- Sewer Main repair – pipe bursting
- Prairie Bluff Lift Station Telemetry
- Well repairs
- Equipment purchase – 2 police cars; backhoe

There being no public comment, Chairman Moore closed public hearing at 7:08 p.m.

**Public Hearing on amending Commercial Parking Requirements:** Chairman Moore opened public hearing at 7:08 p.m. Crago advised that this is the first of three hearings on changes to our parking regulations as they pertain to the downtown commercial area. Proposed change is the removal of a set number of parking spaces in commercially zoned areas along Basin Street/Highway 28 and Alder Street.

Staff has contacted the Chamber of Commerce to make them aware of these public hearings and to gather their input.

Crago advised that after Council has had an opportunity to hear from the public, the next step would be to give direction to the Planning Commission for consideration of the changes.

There being no public comment, Chairman Moore closed public hearing at 7:09 p.m.

**Resolution 18-978 – Affirming Completion and Update of the Comprehensive Plan:**

As a requirement of the periodic review and update of the Comprehensive Plan is a formal Resolution affirming such action.

Motion to approve and accept Resolution 18-978 affirming completion of Ephrata's periodic review and update of the Comprehensive Plan and Development Regulations. (m/s Kooy/Allstot) Motion carried.

**Resolution 18-979 – Setting Public Hearing for Ordinance 18-26 to Vacate Easement on Lot 14, Highland Estates:** Staff has received a request from Randy and Emily Smith to vacate a 10' Utility Easement along the west boundary line of Lot 14, Highland Estates No 3 Major Plat. This Resolution sets the hearing to consider Ordinance 18-26 for vacation.

Motion to approve and accept Resolution 18-979 setting Public Hearing for Ordinance 18-26 to Vacate Easement on Lot 14, Highland Estates. (m/s Allstot/Wanke) Motion carried.

**Authorize Administration to enter Agreement with Ivan Garay for Recreational Programs:** This is our standard agreement for Recreational Programs.

Motion to authorize Administration to enter Agreement with Ivan Garay for Recreational Programs. (m/s Wanke/Kooy) Motion carried.

**Select Committee to review Applications for Councilmember:** With the imminent resignation of Councilmember Kooy, staff has advertised the opening with applications due back on December 7, 2018. A Committee of three, consisting of two councilmembers and the Mayor, will review the applications and submit a name to the full Council for action. Mayor Reim is asking now for two Councilmembers to serve and evaluate the applicants.

Motion to appoint Councilmember Millard and Allstot to the Selection Committee. (m/s Kooy/Wanke) Motion carried.

**Appointment to Ephrata Civil Service Commission:** Two letters of interest were received for this appointment. After review of both candidates, Mayor Reim has appointed Rusty Romig to the Ephrata Civil Service Commission and is asking for Council confirmation.

Motion to confirm Mayor Reims appointment of Rusty Romig to the Ephrata Civil Service Commission. (m/s Allstot/Wanke) Motion carried.

**Surplus of City property:** The Fire Department has a Striker Stretcher which is now surplus to their needs and intend to offer the stretcher for sale to local agencies.

Motion to surplus one Striker Stretcher. (m/s Millard/Kooy) Motion carried.

**Review of EMC 6.18 “Noise Control”:** Discussion item. This particular code has not been reviewed since 1992 and some enforcement concerns have been raised. Staff would like to conduct a review with the goal of clarity and is seeking Council’s thoughts. Council directed staff to proceed with the review.

**City Administrator Report**

**2018 Budget Report:** Overall performance is following pattern. Expenses are 5% below projection while revenues are 4% below. Sales tax continues to remain strong. Cash reserves in General Fund is increasing steadily.

Wanke announced that Ephrata will be hosting the Association of Grant County Cities and Towns at Pita Pit on November 29<sup>th</sup> at 6:00 p.m.

There being no further business, meeting adjourned at 7:22 p.m.

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Matt Moore, Chairman

ATTEST:

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Leslie Trachsler, City Clerk