



## CITY COUNCIL MINUTES

### June 6, 2018

City Council of the City of Ephrata, Grant County Washington met in regular session on June 6, 2018. The meeting was called to order at 7:00 p.m. by Mayor Bruce Reim.

**Members Present:** Mayor Bruce Reim, Mayor Pro Tem William Coe, Council members Mark Wanke, Matt Moore, Valli Millard, and Justin Kooy.

**Staff Present:** City Administrator Wes Crago, City Attorney Anna Franz, Community Development Director Ron Sell, Public Works Director Bill Sangster, Community Services Director Traci Bennett, Police Chief Mike Warren, and Administrative Assistant Carrie Lnenicka.

Motion to excuse Council members Mora and Allstot. (m/s Millard/Moore) Motion carried.

Pledge of Allegiance was said. No public signed up to speak.

**Agenda:** There were no additions or corrections to the agenda.

**Presentations:** Mayor Reim presented Daniel Brito the Ephrata Fire Chief's coin for his brave actions in the early morning hours of July 15, 2017. Daniel noticed his neighbor's house on fire and didn't see anyone evacuating. After calling 911, Daniel alerted his neighbors by kicking in the door and banging on windows to wake them up.

**Consent Agenda:** Motion was made to approve consent agenda. (m/s Moore/Kooy ) Motion carried.

Items on the consent agenda are as follows:

Claims # 88535 through #88622 in the amount of \$1,138,646.62  
EFT in the amount of \$21,622.88  
Voided Check in the amount of \$1,000.00  
Claims #88505 through #88509 in the amount of \$14,889.99  
Claims #88529 through #88534 in the amount of \$3,999.31  
Payroll #45734 through #45756 in the amount of \$33,545.01

Payroll Claims #88510 through #88528 in the amount of \$222,178.39

Payroll Direct Debit in the amount of \$6,000.00

Payroll Direct Deposit in the amount of \$172,357.35

Minutes of the May 16, 2018 Council meeting

Approval of Fireworks Stand Licenses:

- Soap Lake School District at Ephrata Walmart Parking Lot

Approval of Special Event Applications:

- Corpus Christi Procession June 3, 2018, St. Rose Church to St. Rose School, up Nat Washington Way sidewalk

**Opening on Parks & Recreation Commission:** Informational. Interested parties looking to serve on the Parks Commission should submit their letter of interest to City Hall.

**Write-Off Legally Uncollectable Debt:** Staff is continuing to monitor citations that have been sent to collections and have been determined to be legally uncollectible due to various reasons such as bankruptcy, unable to locate or outlawed due to the statute of limitations. Staff is requesting the write-off of 33 judgements, dating from 2002 to 2015 which have been determined legally uncollectable.

Motion to Authorize Staff to Write Off Legally Uncollectable Debt (m/s Moore/Millard).  
Motion carried.

**Performance Audit of Ephrata Waste Water Treatment Facility:** Informational. A performance audit was conducted by Advanced Analytical Solutions at the WWTP in March of this year. The audit primarily focused on lab procedures conducted by Troy Zerb and Mike Beavers. The results were all satisfactory.

**City Administrator Report:**

Construction – The 1<sup>st</sup> Avenue project is delayed 1 week. There will be a Pre-construction meeting June 7, 2018.

The Basin Street project has reached the curbed area. As the project moves north in the next 2-3 weeks, and reaches SR 28 @ SR 282, delays will occur. Staff will attempt to work with contractor to move thru that area in a 48-hour time frame.

There being no further business meeting adjourned at 7:13

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Bruce Reim, Mayor

ATTEST:

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Carrie Lnenicka, Administrative Assistant