



CITY COUNCIL MINUTES May 16, 2018

City Council of the City of Ephrata, Grant County Washington met in regular session on May 16, 2018. The meeting was called to order at 6:30 p.m. by Mayor Bruce Reim and adjourned to executive session to discuss litigation or potential litigation (RCW 42.30.110(1)i) for approximately thirty minutes. Executive session adjourned, no decisions were made or action taken. Meeting reconvened at 7:00 p.m.

Members Present: Mayor Bruce Reim, Mayor Pro Tem William Coe, Council members Mark Wanke, Matt Moore, Valli Millard, Justin Kooy, Tony Mora, and Kathleen Allstot.

Staff Present: City Administrator Wes Crago, City Attorney Anna Franz, Community Development Director Ron Sell, Public Works Director Bill Sangster, Community Relations Director Traci Bennett, Police Captain Erik Koch, Fire Chief Jeremy Burns and City Clerk/Finance Director Leslie Trachsler.

Pledge of Allegiance was said.

No public signed up to speak.

Agenda: There were no additions or corrections to the agenda.

Presentations: None

Consent Agenda: Motion was made to approve consent agenda. (m/s Allstot/Millard)
Motion carried.

Items on the consent agenda are as follows:

Claims #88449 through #88504 in the amount of \$665,558.41
Manual Claims #86052018, 87052018, 88052018 and 89052018 in the amount of \$2,442.84

Claims #88446 through #88448 in the amount of \$558.17

Minutes of the May 2, 2018 Council meeting

Special Event Permits:

- Columbia Ridge Fun Run – Division Street West/Port Area, June 5, 2018
8:00 a.m. to 9:30 a.m.

Ordinance 18-11 – Amending EMC 13.04 “Water System”: Crago reported that currently there are 39 Industrial and/or Commercial accounts where multiple organizations (tenants) share a single water meter. This ordinance mandates that in those circumstances, the property owner is solely responsible for the water service. If disputes arise between multiple users, it will properly stay between the owner and the tenant.

Motion to approve and accept Ordinance 18-11 amending EMC 13.04 “Water System”. (m/s Moore/Coe) Council discussion ensued. Motion carried.

Approve Policy 10030 – Street Maintenance Policy: After the last Council meeting staff made the recommended changes to the process as requested by Council. The process will follow the budget and public hearing process. Council sets apportionment and approves work plan based on the evidence based 3-year plan.

Motion to approve and accept Policy 10030 – Street Maintenance Policy. (m/s Millard/Kooy) Council discussion ensued. Motion carried.

Authorize Grant Acceptance Letter: Police Department has received a \$500 grant from the Washington State Archives Records Program. To accept the award, they require an acceptance letter from the City.

Motion to authorize administration to submit Acceptance Letter for \$500 grant from Washington State Archives Records Program. (m/s Mora/Millard) Council discussion ensued. Motion carried.

Authorize Administration to enter Agreement with Tommer Construction for 1st Avenue Sidewalk Project: This contract is for the construction work on the 1st Avenue NW Sidewalk Project. The contract is currently being reviewed by our legal counsel.

Motion to authorize Administration to enter Agreement with Tommer Construction for 1st Avenue NW Sidewalk Project subject to acceptance and approval from legal counsel. (m/s Wanke/Kooy) Motion carried.

Authorize Administration to enter Agreement with Lemargie, Kenison, Franz, and Whitaker: This is our agreement for legal services. The last contract and rate increase was in 2010. This contract proposes a 17% increase in rates which is comparable to the rate of inflation from 2010 to present.

Motion to authorize Administration to enter Agreement with Lemargie, Kenison, Franz and Whitaker. (m/s Allstot/Wanke) Motion carried.

City Administrator Report:

2018 Budget Report: Cash reserves are better than expected for this time of year, roughly half of what we want. Expenses are 15% below budget and revenues are 12% below. Sales tax is down slightly but still tracking well.

Construction Update: We are putting out weekly ads in Journal and on the City's Web site and Facebook page. Construction is going well so far. You will see rapid progress when they are trenching and laying down the main line. The process slows down to connect all the side services to the new line. Expect paving patch next Wednesday before Memorial Day Weekend. Staff holds a weekly construction meeting every Wednesday with the contractor to review the next weeks work and discuss any issues.

Former Ephrata student, Jimmy Matta, who is now the Mayor of Burien will be here next Friday. There will be a small welcoming get together, Council is invited to attend.

There being no further business meeting adjourned at 7:20 p.m.

Bruce Reim, Mayor

ATTEST:

Leslie Trachsler, City Clerk