



## CITY COUNCIL MINUTES November 01, 2017

City Council of the City of Ephrata, Grant County Washington met in regular session on November 01, 2017. The meeting was called to order at 7:00 p.m. by Mayor Bruce Reim.

**Members Present:** Mayor Bruce Reim, Mayor Pro Tem William Coe, Council members Mark Wanke, Matt Moore, Valli Millard, Stephanie Knitter, Tony Mora, and Kathleen Allstot.

**Staff Present:** City Administrator Wes Crago, City Attorney Anna Franz, Community Development Director Ron Sell, Public Works Director Bill Sangster, Community Relations Director Traci Bennett, Police Chief Mike Warren, Fire Chief Jeremy Burns and City Clerk/Finance Director Leslie Trachsler.

Pledge of Allegiance was said.

No public signed up to speak. This meeting is not being recorded.

**Agenda:** There were no additions or corrections to the agenda.

**Presentations:** None

**Consent Agenda:** Motion was made to approve consent agenda. (m/s Knitter/Millard)  
Motion carried.

Items on the consent agenda are as follows:

- Claims #87535 through #87566 in the amount of \$219,482.73
- Payroll #45567 through #45588 in the amount of \$31,148.04
- Payroll Claims #87516 through 87534 in the amount of \$225,676.51
- Payroll Direct Debit in the amount of \$6,000.00
- Payroll Direct Deposit in the amount of \$160,716.21
- Claims #87515 in the amount of \$1,500.00
- VOIDED Claim #87506 in the amount of (18,962.60)
- Minutes of the October 18, 2017 Council meeting
- Set Public Hearing for 2018 Budget for November 15, 2017 and December 6, 2017 at 7:00 p.m.

Set Public Hearing for Policy 10010 – Snow Removal for November 15, 2017 at 7:00 p.m.

**Staff, Committee & Agency Reports:** Theresa Adkinson, Administrator for Grant County Health District addressed Council giving a brief overview of their roll and responsibilities regarding public health. Some of the highlights as follows:

- 43 cases of mumps in Grant County
- 78 cases of Pertussis “Whooping Cough” in Grant County; 22 in Ephrata
- Inspected/permitted 80 food establishments in Ephrata
- Safe Kids programs – making sure kids have access to a healthy community
- 2017 funding sources – 27% licenses & Permits, 30% Federal, 28% State and 11% local
- Smoke from fires – purchased over 400 masks for at-risk citizens

Public health services is a shared responsibility. Grant County Health District is requesting all communities contribute \$2/citizen to help fund public health services.

**Public Hearing – Street Maintenance Funding:** Mayor Reim opened public hearing at 7:28 p.m. Crago gave a brief staff report and reviewed again the need for street maintenance and the funding options of either implementing a \$20 car tab fee or increase sales tax by 0.2%. Council will make their decision of which option to take to the voters on November 15, 2017.

There being no public comment, Mayor closed hearing at 7:29 p.m.

**Public Hearing – Ordinance 17-09 Ad Valorem Taxes:** Mayor Reim opened public hearing at 7:29 p.m. Crago gave a brief staff report and advised that by initiative, the maximum amount the City can request is an addition of 1% which is approximately \$12,000 of additional property tax revenue. Property taxes comprise roughly 7% of our total budget and is used to support several funds.

There being no public comment, Mayor closed hearing at 7:32 p.m.

**Ordinance 17-09 Ad Valorem Taxes:** Motion to approve and accept Ordinance 17-09 fixing the amount of revenues for the 2018 budget to be raised by Ad Valorem Taxes. (m/s Knitter/Mora) Motion carried.

**Set Fall Leaf Pickup – November 13-21, 2017:** Fall Leaf Pick-Up has been provided to the community for the past 20 years and staff is recommending the week of November 13-21 be set for this year’s leaf pick-up. By providing the leaf pick-up it helps our neighborhoods to look better and helps keep the storm drains cleaner. Staff considers this a good customer appreciation/community relations project and costs City approximately \$1800 in tipping fees.

Additionally, staff is seeking Council direction on bringing this matter before them each year. It is a budgeted, non-legislative, operational action. Staff would then be able to get

information out to the public regarding this service earlier. Council consensus to proceed without approval going forward.

Motion to approve and authorize the Fall Leaf Pick-Up for November 13-21, 2017. (m/s Wanke/Moore) Motion carried.

**Ephrata Police Office Closure for Training – November 8, 2017 8:00 a.m. to 1:00 p.m.:** Ephrata Police Department will be closing their offices for mandatory staff training on the Spillman system. Closure will be Wednesday, November 8, 2017 from 8:00 a.m. to 1:00 p.m.

**City Administrator Report:**

2017 General Election – November 7, 2017: Reminder there are four members on the ballot this year.

There being no further business meeting adjourned at 7:36 p.m.

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Bruce Reim, Mayor

ATTEST:

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Leslie Trachsler, City Clerk