



## **CITY COUNCIL MINUTES**

### **October 04, 2017**

City Council conducted an open house on the Street Maintenance Funding Options at 6:30 p.m.

City Council of the City of Ephrata, Grant County Washington met in regular session on October 04, 2017. The meeting was called to order at 7:00 p.m. by Mayor Bruce Reim.

**Members Present:** Mayor Bruce Reim, Mayor Pro Tem William Coe, Council members Mark Wanke, Matt Moore, Valli Millard, Stephanie Knitter, Tony Mora, and Kathleen Allstot.

**Staff Present:** City Administrator Wes Crago, City Attorney Anna Franz, Community Development Director Ron Sell, Public Works Director Bill Sangster, Community Relations Director Traci Bennett, Police Captain Erik Koch, Fire Chief Jeremy Burns and City Clerk/Finance Director Leslie Trachsler.

Pledge of Allegiance was said.

No public signed up to speak. This meeting is not being recorded.

**Agenda:** There were no additions or corrections to the agenda. Crago noted that the minutes have been amended and the revised copy has been handed out.

**Presentations:** None

**Consent Agenda:** Motion was made to approve consent agenda and the amendments to the Minutes of the September 20, 2017 Council meeting. (m/s Millard/Knitter) Motion carried.

Items on the consent agenda are as follows:

Payroll #45246 through #45250 and #45501 through #45566 in the amount of \$43,920.67

Payroll Claims #87383 through #87401 in the amount of \$230,727.54

Payroll Direct Debit in the amount of \$6,000.00

Payroll Direct Deposits in the amount of \$163,380.75

Claims #87402 through #87406 in the amount of \$177.30  
VOIDED Claims #82754, 83922, 84219 and 84501 in the amount of \$(133.83)  
Claims #87408 through #87456 in the amount of \$141,758.01  
Amended Minutes of the September 20, 2017 Council meeting  
Special Event Applications:

- Homecoming Fireworks Show - EHS area, October 6, 2017 from 6:00 p.m. to 10:00 p.m.
- REI Video Shoot - Beezley Hill Trails, October 10<sup>th</sup> – 12<sup>th</sup>, 2017

**City Hall Closure:** Crago advised that City Hall will be closed on October 11, 2017 from 12:00 p.m. to 1:00 p.m. City is hosting a lunch to give opportunity for staff to connect with the Utility Billing applicants and is part of the interview process. The Police, Fire and Public Works Departments will not be affected. Council members were invited to attend.

**Surplus of City Property:** Ephrata Police have confiscated seventeen firearms thru convictions and closed cases. Staff will trade these weapons in for credit at GW-LE, a Spokane supplier, but first Council must surplus this property.

Motion to surplus seventeen confiscated firearms. (m/s Wanke/Moore) Motion carried.

**Authorize Administration to Enter Agreement with Booker Auction Company:** City uses Booker Auction Company to auction our surplus vehicles/equipment. This contract memorializes our past practices and establishes their auction fee at 3% of the sale.

Motion to authorize Administration to enter Agreement with Booker Auction Company. (m/s Allstot/Knitter) Council discussion, motion carried.

### **City Administrator Report:**

1<sup>st</sup> Draft of 2017 Budget (Revenues only): Crago reported that after a preliminary look, revenues will be up slightly but we anticipate expenses will be up as well. He pointed out there are several items that stand out:

- Home construction is up
- Sales tax and Tourism tax has been steadily rising
- We see very little revenue from Marijuana sales
- Utility tax and liquor tax seems pretty level
- Parks and Streets are going to be tough to balance this year with some big ticket items. Expenses we control will be cut.
- The minimum wage law will have a big impact on the Park/Pool budget which will impact the rates for next year.

At present we are cautiously optimistic.

Council member Wanke commented that Grant Co Health District will be making their annual request for funding.

There being no further business meeting adjourned at 7:10 p.m.

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Bruce Reim, Mayor

ATTEST:

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Leslie Trachsler, City Clerk