



CITY COUNCIL MINUTES

July 19, 2017

City Council of the City of Ephrata, Grant County Washington met in regular session on July 19, 2017. The meeting was called to order at 7:00 p.m. by Mayor Bruce Reim.

Members Present: Mayor Bruce Reim, Mayor Pro Tem William Coe, Council Members Matt Moore, Valli Millard, Stephanie Knitter, Tony Mora, and Kathleen Allstot.

Staff Present: City Clerk/Finance Director Leslie Trachsler, City Attorney Anna Franz, Community Development Director Ron Sell, Public Works Director Bill Sangster, Community Relations Director Traci Bennett, Police Chief Mike Warren, Fire Chief Jeremy Burns and Administrative Assistant Carrie Lnenicka.

Motion to excuse Council member Wanke. (m/s Allstot/Moore) Motion carried.

Pledge of Allegiance was said.

No public signed up to speak.

Agenda: Agenda was not amended.

Consent Agenda: Motion was made to approve consent agenda. (m/s Millard/Moore) Motion carried.

Items on the consent agenda are as follows:

Claims #87024 through #87092 in the amount of \$225,564.24
Manual claims #86072017, #87072017, #88072017 and #89072017 in the amount of \$2,578.64.
Minutes of the July 5, 2017 Council meeting

Staff Reports: Scott Brown presented Council with information regarding the Drinking Water Safety Program, also known as the cross connection program. Scott stated that he will be sending educational letters to homeowners regarding this program and backflow prevention testing within the next 30 days. The goal is to educate homeowners about the importance of knowing testable and non-testable backflow

devices. Boilers are an area of concern for this program. Pressure in the boilers could potentially push water back into the city system.

This information will be posted on the City's website, the City's Facebook page and will potentially be printed on fliers for City Hall. Also posted on the City's website will be a current list of all certified Backflow Assembly Testers (BAT) that have been verified by Scott Brown. Council discussion ensued.

Ordinance 17-08: Amending EMC 2.23 "Police Civil Service": There were a couple of modifications made to the ordinance that was in the council packet. Modifications were made and handed to each Council member. The "non-commissioned" designation does not keep with the spirit of the RCW that governs Civil Service. In order to effectively comply with that RCW, Code must include all full time employees.

Motion to approve and accept Ordinance 17-08 Amending EMC 2.23 "Police Civil Service". (m/s Moore/Knitter) Motion carried.

Authorize Administration to Enter Agreement with Scout Lake Construction for Basin Street Waterline Replacement Project: The Basin Street Waterline Replacement Project will replace 3.9 miles of 12" and 8" water main under SR 28/Basin Street. Funding for this project is thru the Drinking Water State Revolving Fund loan program. At this time, all funds have been put on hold pending the final passage of the State's capital budget. Scout has modified their schedule accordingly and will not be mobilizing until July 27th. This will push the completion date to December 13, 2017.

Motion to authorize Administration to enter agreement with Scout Lake Construction for Basin Street Waterline Replacement Project pending release from the State to proceed and final approval from legal counsel. (m/s Millard/Mora) Motion carried.

Authorize Administration to Enter Agreement with ALSCO for Janitorial Supplies: Contract is an exclusive fee-for-service contract. Staff negotiated a reduced contract from 48 months to 36 months, eliminated stop minimum fee and a 10% price reduction.

Motion to Authorize Administration to Enter Agreement with ALSCO for Janitorial Supplies. (m/s Allstot/Knitter) Motion carried.

Opening on the Ephrata Parks & Recreation Commission: Jay Mills has resigned from Parks & Recreation Commission. Letters of interest are to be submitted to the Mayor at City Hall by 4:00pm on July 28th. All interested candidates must live within the Ephrata School District.

Authorize Administration to Enter Supplemental Agreement-1 with Gray & Osborne for Nat Washington Way Overlay Project: This contract covers the construction phase of the Nat Washington Overlay Project. Scope of work includes:

- Construction staking
- Progress reports
- Prepare as built and
- Assist with project close out paperwork

Motion to Authorize Administration to Enter Supplemental Agreement-1 with Gray & Osborne for Nat Washington Way Overlay Project. (m/s Mora/Moore) Council discussion ensued. Motion carried.

Authorize Administration to Enter Supplemental Agreement-2 with Gray & Osborne for Engineering Services on Basin Street Waterline Project: This contract covers construction phase, to include:

- Construction surveying
- Contract administration
- Cultural resource construction monitoring
- Construction inspection.

Motion to Authorize Administration to Enter Supplemental Agreement-2 with Gray & Osborne for Engineering Services on Basin Street Waterline Project. (m/s Allstot/Millard) Motion carried.

Accept Bio-Selector Project as Complete: The bio-selector at the Waste Water Treatment Facility is complete and has been in operation for several months. Troy and Mike are extremely happy and they have seen a huge difference in operations such as:

- Less chemicals
- Less operator oversight (less overtime)
- Increased efficiency
- Employees are more productive

Motion to accept Bio-Selector Project as complete. (m/s Knitter/Moore) Motion carried.

City Clerk Report:

Construction Report:

- Nat Washington Way should be open for traffic on July 20th and will be open for Basin Summer Sounds.
- Railroad Avenue needs some sweeping.
- 14th and 15th Avenue SW need some small patching but are open.
- Basin Street will not be closed for Basin Summer Sounds this year.

Splashzone Report: Attendance is average for this time of year. The past week has been the highest week for attendance in Splashzone history due to hosting the swim meet and the Dive-In Movie. Traci briefed that despite the wind, attendance was over 200 and concessions were busy.

2017 Budget Report: 2nd quarter sales tax was the second highest quarter since 2008. Cash reserves dropped slightly, revenue is 16% below, and expenses are 18% below budget.

There being no further business meeting adjourned at 7:29 p.m.

Bruce Reim, Mayor

ATTEST:

Carrie Lnenicka, Administrative Assistant