



## **CITY COUNCIL MINUTES**

### **August 17, 2016**

City Council conducted a budget study session on the goals and objectives for the 2017 Budget cycle at 6:30 p.m. Crago reviewed the timeline and the current Mission Statement. He discussed the value of good leadership and decision making policy. For future consideration/discussion; do we move forward on the Transportation Improvement District or Metropolitan Parks District?

Council will email their proposed goals and objectives to Crago before the next Council meeting. Study session ended at 6:57 p.m.

City Council of the City of Ephrata, Grant County Washington met in regular session on August 17, 2016. The meeting was called to order at 7:00 p.m. by Mayor Bruce Reim.

**Members Present:** Mayor Bruce Reim, Mayor Pro Tem William Coe, Council members Matt Moore, Valli Millard, Tony Mora, and Kathleen Allstot.

**Staff Present:** City Administrator Wes Crago, City Attorney Katherine Kenison, Community Development Director Ron Sell, Public Works Director Bill Sangster, Police Captain Erik Koch, Fire Chief Jeremy Burns and City Clerk Leslie Trachsler.

Motion to excuse Council members Knitter and Wanke. (m/s Moore/Allstot) Motion carried.

Pledge of Allegiance was said. No public signed up to speak.

**Presentations:** Presentation was cancelled.

**Consent Agenda:** Motion was made to approve consent agenda. (m/s Moore/Allstot) Motion carried.

Items on the consent agenda are as follows:

Claims #85405 through #85470 in the amount of \$239,148.68  
Manual Checks 86082016, 87082016, 88082016 and 89082016 in the amount of \$2,828.61

Electronic Transfer in the amount of \$19,755.32  
Voided Checks 85376 & 85383 in the amount of (\$271.63)  
Minutes of the August 3, 2016 Council meeting

**Public Hearing – Open Session for 2017 Budget:** Mayor Reim opened public hearing at 7:02 p.m. Crago gave a brief staff report. Council sets the objective and goals for the year and staff then puts the budget together with these goals in mind.

Someone questioned if comments on the budget could be submitted by email. Mayor Reim stated that comments are taken during the open public hearing. Crago advised that comments may also be emailed to the city at [contact@ephrata.org](mailto:contact@ephrata.org).

Mayor Reim closed hearing at 7:03p.m.

**Town Hall with Legislative Delegation September 7, 2016 at 6:30 p.m.:** The City of Ephrata will host the 13<sup>th</sup> District Legislative Delegation prior to the next Council meeting on September 7<sup>th</sup> at 6:30 p.m. This will be an open and informal time.

**Dollar Days at Splash Zone until end of Season:** Beginning September 22<sup>nd</sup> weekday admission to Splash Zone will be \$1.00 for all ages for the remainder of the season.

**Accept donation for B.O.L.D. from Schultheis Tabler Wallace Law Firm:** Motion to approve and accept donation from Schultheis Tabler Wallace Law Firm for the City's B.O.L.D. Program. (m/s Millard/Mora) Motion carried.

**Authorize Administration to renew Agreement with American Fidelity:** This is a renewal of our Service Agreement with American Fidelity for tracking and reporting services to show compliance with the Patient Protection and Affordable Care Act. They are initiating a yearly fee increase of \$995.00.

Motion to authorize Administration to renew Agreement with American Fidelity. (m/s Moore/Coe) Council discussion regarding yearly cost which was reported at slightly over \$2,000 per year. Motion carried.

**Authorize Administration to enter Interlocal Agreement with City of Warden:** Counsel has developed an Interlocal Agreement between the City of Ephrata and the City of Warden for mapping services on Warden's marijuana zones and other incidental matters related to their planning/zoning.

Motion to authorize Administration to execute Interlocal Agreement with City of Warden. (m/s Coe/Millard) Motion carried.

**Authorize Agreement with Gray & Osborne (G&O):** City advertised for qualifications for Engineering Services for the Basin Street Waterline Project and Gray and Osborne was selected. This contract is for the engineering services for the Basin Street Waterline Project which is set to begin early 2017. Crago reported that we are

experiencing more and more failures/water leaks on this section of water line. This project is being funded by the Drinking Water State Revolving Fund (DWSRF).

Motion to authorize Administration to execute Agreement with Gray & Osborne for engineering services on the Basin Street Waterline Project. (m/s Millard/Coe)  
Discussion ensued. G&O has been the general engineer for the city for more than 60 years. Motion carried.

**Award Bid for Bio Selector at Waste Water Treatment Facility:** Bid opening for the Bio Selector was Tuesday, August 16<sup>th</sup> at 2:00 p.m. Four bids were received; TML Construction, Halme Builders, Apollo Construction and Award Construction. The apparent low bid was from TML Construction for \$423,792.00. They have experience in this type of work and have good reviews from prior projects. The engineers estimate was \$358,000.00. There was some discussion about rebidding the project and would there be any benefit. The consensus from G&O was that unless we changed the project there would not be any benefit from rebidding. The scope of work has already been reduced as much as it could be and there is no guarantee that the bids will be any better later in the year. Staff recommends awarding the bid to the apparent low bidder of TML Construction.

Motion to award a bid for Bio Selector at the Waste Water Treatment Facility to TML Construction (m/s Coe/Moore). Council discussion ensued. Construction in Quincy is having some effect on the construction environment. Timing would be to get the project completed by the end of this year. Moore voted nay, motion carried.

**City Administrator Report:**

2016 Budget Report: Cash reserves are stable. Expenses are 14% under budget and revenues are 13% under budget.

2016 Splash Zone Report: Good year, attendance has been up and down with the weather.

Mayor addressed the Boy Scout Troup 66 who are here to earn a badge.

There being no further business meeting adjourned at 7:21 p.m.

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Bruce Reim, Mayor

ATTEST:

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Leslie Trachsler, City Clerk