

EPHRATA PARKS AND RECREATION COMMISSION MINUTES

March 28, 2016

Ephrata Parks Commission met on March 28, at 12:00 pm in the City Hall Council Chambers. Commission members present: Jay Mills, Jenny Sieg, Mike Huebner and Rebecca Lybbert. City staff present: Director, Ray Towry; Recreation Coordinator, Carrie Hoiness; Maintenance, Jeff Allen.

I. Call to Order:

- a. Mills called the meeting to order at 12:05pm and confirmed present Commission members.

II. Additions and Corrections to Agenda:

- a. V(e.) Community Garden Update.

III. Approval of Minutes:

- a. February 22, 2016 (Lybbert/Sieg). Motion Carried

IV. Citizen Correspondence/Propositions:

- a. Trail Committee Minutes.
- b. Non-Resident Fee Information Review- Towry and Hoiness reported they would check into the recreation software system to see if it could accommodate potential policy changes.

V. Consideration of Action/Information Items:

- a. Smoke/Vape Free Parks/Trails: W. Brzezny, GCHD- Brzezny reported on a handout and smoke/vape free sign. Commission preferred the blue sign. Staff will provide park maps at next month's meeting to decide on placement.
- b. Autism Sign Update- Sieg reported that Big Bend's program will not be able to complete the autism sign before the end of the school year. The program has undertaken too many projects at this time. Mills offered to check with the high school to see if they can use their machine for the project.
- c. One Hour Park Clean Up- Commission member's decided on Earth Day, April 22 at 5:30pm for a date. Towry is in the process of securing a sponsored barbecue for the clean up.
- d. Parks, Recreation and Open Space Plan: Work Session- Towry asked commission members to set a work session date and also expressed a need to develop a questionnaire, possibly through Survey Monkey to get data. Sieg suggested making the survey in both English and Spanish.
- e. Community Garden Update- Sieg reported on the March 1, Community Garden open meeting.
- f. ERC WWII Memorial- Terri Moncrief reported on the current decaying memorial in front of the ERC building. She also reported that she is in the process of working with a high school student to create an iron memorial piece to replace the current brick one

VI. Special Event Permit:

- a. None

VII. Commissioner Questions and Comments:

- a. Open

VIII. Director's Report:

- a. Patrick Park Bathroom- Towry reported on a July 25th delivery date.
- b. Splash Zone Re-Surface update- Towry reported that resurfacing the pool is on schedule and Rod is continuing to do prep work.
- c. Linda Ridge Loop pocket parks- Towry reported that the project is under budget and an irrigation system will be up and running within the next month.
- d. Program Report: Recreation Coordinator, C. Hoiness- Hoiness reported on the Flashlight Easter Egg Hunt event and that Walmart was able to donate one Go Pro HERO for the grand prize winner. She also reported that BOLD spring break camp would be running from April 4th-8th.

IX. Adjourn: Mills adjourned the meeting 1:10pm. Next meeting will be on April 25, 2016.

Approved this _____ day of 2016.

Jay Mills, Chair

Carrie Hoiness, Commission Secretary