



CITY COUNCIL MINUTES

January 20, 2016

City Council of the City of Ephrata, Grant County Washington met in regular session on January 20, 2016. The meeting was called to order at 7:00 p.m. by Mayor Pro Tem William Coe.

Members Present: Mayor Pro Tem William Coe, Council members Mark Wanke, Matt Moore, and Kathleen Allstot.

Staff Present: City Attorney Katherine Kenison, Community Development Director Ron Sell, Recreation Director Ray Towry, Public Works Director Bill Sangster, Police Captain Erik Koch, Fire Chief Jeremy Burns and City Clerk Leslie Trachsler.

Mayor Reim is noted absent. Motion to excuse Council members Mora, Millard and Knitter. (m/s Allstot/Moore) Motion carried.

Pledge of Allegiance was said.

Consent Agenda: Motion was made to approve consent agenda. (m/s Moore/Wanke) Motion carried.

Items on the consent agenda are as follows:

Claims #84382 through #84410 in the amount of \$76,466.40

Claims #84411 through #84455 in the amount of \$232,013.22

Manual Claims #86012016, 87012016, 88012016 and 89012016 in the amount of \$1,738.80

Electronic Payment in the amount of \$18,082.27

Minutes of the January 6, 2016 Council meeting

Update on Fire Apparatus Purchase Process: Chief Burns gave a brief staff report on the progress of the purchase of fire equipment. They are currently in negotiations with KME on the Fire Engine through the Cooperative Purchasing Agreement with Yakima County Fire 12. They are working out the specs on the ambulance build which will have transport capability as well as outside access to rescue tools. Purchase of air packs will be pushed out to 2017, while they research two different manufacturer specs. There are two response agencies in Grant County who use both options. The command unit purchase will also be pushed out to 2017. Council discussion ensued.

Surplus City Property: The Ephrata Police Department has four X-26 Tasers and two holsters that are surplus to the department's needs. They have upgraded to a more current model. The Soap Lake PD is interested in purchasing them for \$110 each. This is the same as the trade-in value from the manufacturer.

Motion to surplus four X-26 Tasers and two holsters. (m/s Moore/Wanke) Motion carried.

Agreement with Ricoh: Fire Department copier lease is up. They have negotiated a new 5 year lease for \$175/month.

Motion to authorize administration to enter lease agreement with Ricoh for copier. (m/s Allstot/Moore) Motion carried.

Purchase Agreement for Fire Engine: Chief Burns reported they are moving forward on the Fire Engine purchase working with Cascade Fire & Safety/ KME on final price and discounts for pre-payment. They offer the following advance payment options:

- 100% pre-payment (\$14,449)
- 90% pre-payment (\$13,004)
- 75% pre-payment (\$10,837)
- 50% pre-payment (\$ 7,224)
- 25% pre-payment (\$ 3,612)

This agreement does not finalize the bid specs which would be done 30 days after the contract is signed. Staff has been working with our attorney on contract documents and the bid process. Without the discounts the full purchase price is \$423,000, the cost of a Performance Bond is approximately \$2,600.

Attorney Kenison expressed her concern regarding prepayment options and what protection is offered through the performance bond. The way the contract is written, they commit to a window of 330 to 360 days to deliver with the added clause to allow an additional period of time, which is undefined, due to an act of god or other factors beyond their control. This clause could be used to extend time for delivery but there is no cap. The default trigger is not specified in contract and they cannot be penalized for a factor beyond their control. Kenison advised that some language should be added to allow city to opt out in case of default. Council discussion ensued. Kenison advised she cannot recommend the agreement as written. No action was taken.

City Administrator Report: None at this time.

There being no further business meeting adjourned at 7:19 p.m.

William Coe, Mayor Pro Tem

ATTEST:

Leslie Trachsler, City Clerk