



CITY OF EPHRATA

121 ALDER ST SW EPHRATA, WA 98823

PARKS & RECREATION COMMISSION

JANUARY 25, 2016

- I. **Call meeting to Order**
 - a. Regular Meeting: Open to Public
 - b. Roll Call
 - c. Pledge of Allegiance

- II. **Additions/Corrections to the Agenda**
 - a. None

- III. **Approval of Minutes**
 - a. October 5, 2015
 - b. November 23, 2015

- IV. **Citizen Correspondence/Propositions**
 - a. Trail Committee Minutes: November 23, 2015

- V. **Consideration of Action/Informational Items**
 - a. Open Public Act Meeting Training – New Commissioners (every four years)
 - b. New restroom
 - i. Patrick Park or Lion’s Park (Budget at Patrick)
 - ii. Single or Double
 - c. Park Clean Up Date: R. Virden

- VI. **Special Event Permit**
 - a. None

- VII. **Commissioner Questions and Comments**
 - a. Open

- VIII. **Director’s Report**
 - a. Beverage RFP Update
 - b. EMC 5.09 update passed
 - c. Program Report: Recreation Coordinator

- IX. **Adjourn: Next Meeting – February 22, 2016**

EPHRATA PARKS AND RECREATION COMMISSION MINUTES

October 05, 2015

Ephrata Parks Commission met on October 05, at 12:00 pm in the City Hall Council Chambers.

Commission members present: Jay Mills, Jenny Sieg, Susanna Maceda and Rebecca Lybbert. City staff present: Director, Ray Towry; Recreation Coordinator, Carrie Sawyer. Maintenance: Rod Virden and Jeff Allen.

I. Call to Order:

- a. Called the meeting to order at 12:03pm and confirmed present Commission members.

II. Additions and Corrections to Agenda:

- a. Motion to excuse Mike Huebner, Sarah Morford and Scott Davis. (Lybbert/Sieg). Motion Carried.

III. Approval of Minutes:

- a. May 26, 2015 and August 24, 2015 (Sieg/Mills). Motion Carried

IV. Citizen Correspondence/Propositions:

- a. None.

V. Consideration of Action/Information Items:

- a. Smoke Free Park/Trail Policy- Brzeny reported on different sign options for designated smoke areas in Ephrata's parks.
- b. Beverage RFP update - Towry reported on the Beverage RFP update and that they will be in negotiations soon.
- c. Update of Park, Recreation and Open Space Plan- Towry reported on the possibility of a new recreation facility. Towry asked the commission members for two volunteers to help update the open space plan.

VI. Special Event Permit:

- a. None

VII. Commissioner Questions and Comments:

- a. None

VIII. Director's Report:

- a. 2016 Budget- Council Retreat October 9/10-
- b. Program Report
 - i. Towry and Sawyer reported on up and coming recreation programs.
 - ii. Commission was presented with historical participation data.
- c. Re-Appointment- Mills, Sieg and Morford agreed to be re-appointed at the mayor and Council's discretion.

IX. Adjourn: Mills adjourned the meeting 12:57pm. Next meeting will be on November 23.

Approved this _____ day of 2016.

Jay Mills, Chair

Carrie Hoiness, Commission Secretary

EPHRATA PARKS AND RECREATION COMMISSION MINUTES

November 23, 2015

Ephrata Parks Commission met on November 23, at 12:00 pm in the City Hall Council Chambers. Commission members present: Jay Mills, Jenny Sieg, Sarah Morford and Rebecca Lybbert. City staff present: Director, Ray Towry; Recreation Coordinator, Carrie Sawyer. Maintenance: Rod Virden.

I. Call to Order:

- a. Called the meeting to order at 12:01pm and confirmed present Commission members.
- b. Motion to excuse Mike Huebner, Susana Maceda and Scott Davis. (Mills/Sieg). Motion Carried.

II. Additions and Corrections to Agenda:

- a. None

III. Approval of Minutes:

- a. May 26, 2015 (Mills/Sieg). Motion Carried
- b. August 24, 2015 (Lybbert/Morford). Motion Carried

IV. Citizen Correspondence/Propositions:

- a. Trail Committee Minutes.

V. Consideration of Action/Information Items:

- a. Select tree type for development code/downtown trees- Towry reported that the tree selection will be discussed with the city's Community Development Director, Ron Sell. Towry also discussed with commission members that they will need to meet with downtown businesses by February to help decide on the best tree selection for the downtown area. Morford and Sieg volunteered to be on the committee.
- b. Beverage RFP update- Towry reported that the city is in the negotiation process with Weinstein Beverage for a contract.
- c. Update of Park, Recreation and Open Space Plan - Towry reported on an update of Park, Recreation and Open Space Plan and needing two commission members to help with a survey. Morford volunteered.
- d. Splash Zone Revenues and Expenditures- Towry reported on Splash Zone revenues and expenses over the last thirteen years.
- e. Amending EMC 5.09- Splash Zone (Sieg/Morford) Motion Carried.
 - i. "Dollar Days" Clarified- Hoiness reported on adjusting the dates of dollar days.
 - ii. Lap Swim changed from \$2.50 + tax to: \$2.75 including tax.
 - iii. Towry also noted Splash Zone needed to be corrected to two words.
- f. Approve expenditure from Columbia Basin Foundation Pepsi Park Fund- Towry reported on conceptual handouts of a potential new Ephrata Recreation Center. (Lybbert/Sieg) Motion Carried.
- g. Park Bathroom- Towry reported on a handout for a new park bathroom to be placed at either Lion's park or Patrick Park.
- h. Motion/Elect Chairperson- Mills was nominated for second term as Chair. (Sieg/Lybbert) Motion Carried.
- i. Motion/Elect Vice Chairperson- Sieg was nominated for second term as Vice Chair. (Mills/Morford) Motion Carried.

VI. Special Event Permit:

- a. None

VII. Commissioner Questions and Comments:

- a. None

VIII. Director's Report:

- a. 2016 Budget- Towry reported on 2016 budget.

b. December 28 meeting cancelled

IX. **Adjourn:** Mills adjourned the meeting 12:59pm. Next meeting will be on January 25, 2016.

Approved this _____ day of 2016.

Jay Mills, Chair

Carrie Sawyer, Commission Secretary

EPHRATA COMMUNITY TRAILS
November 23, 2015

Minutes were made available and were approved with a few penciled corrections.

Amount in treasury to date: CBF \$6,447.06 as of 9/2015; QUADCO \$128,500.00;
County \$50,000.00.

Those present: Shellie Hansen, Tiffany Quilter (Farmer's Market and area trails advocate), John R Moody, Bill Sangster, Mark Wanke, Carrie Wanke.

Mark reported: He talked to Richard Dinkleman. Richard left updated plans with Bill Sangster and Richard is working on plat requirements.

Dan Martel told Mark that he owns about 10' where the road and burm is. The Martels told Mark he and his wife, Susan are totally in favor of the trails and will sign whatever is needed to get the trails going.

Bill asked Leonard from Knudsen Surveying who really cleaned up the plans that are now showing a little bit of red.

The PUD gave us baseball fields and we don't want them.

Bill asked Leonard to draw up a map for Martels to sign. We don't touch any of Youngbergs/Heston's property according to legal description so says Knudsen Surveying. Bill would like to meet with the original plan drawer and ask questions to clarify the Bureau's requests. The original plan drawer is thought to be Loranger.

We will need to send Mr. Bell a letter with legal descriptions to sign off. Bill will send off to Mr. Bell this week. He will also send a letter to Martels for them to sign a right to use permission. Knudsen will get a legal description finalized.

Harry Hader of the Tri Cities wants an electronic map.

Soap Lake info: they have a lot of trail interest, want to connect Soap Lake to Ephrata, they are "Friends of the Lower Grand Coulee.com", they want to create a "Park District."

Next meeting will be either December 8 or December 14 to meet with the Soap Lake trail group at 7:00. Our regular ECT meeting will be at 6:30 PM.

**State of Washington
Contract #00213**

CXT Incorporated
3808 North Sullivan Road Bldg. #7
Spokane, WA 99216
Federal Tax ID #91-1498605A

Ozark I Toilet Building
Complete One Form per Unit Ordered

Cost Work Sheet and Order Form

Site name and Address (or closest cross street) _____

City (or closest town) _____

Contact Phone number: _____ Fax: _____ email address: _____

Accepted By: _____ Date: _____

Unit Price of Flush Toilet and Placement

Flush toilet with barnwood siding and simulated shake roof, stainless steel plumbing fixtures, galvanized painted doors and frames, electrical package, Sacrificial antigriffiti sealer. **\$26,182.00** \$ _____

One-Way Transportation Cost, (between Spokane, WA and the site) **\$1,482.00** \$ _____

Added Cost Options:

- Final Connection to Utilities - **\$2,080.00** \$ _____
- Wall Options (Split Block, Stucco, Exp Agg)- **\$1,223.00** \$ _____
- Roof Options (Delta Rib)- **\$917.00** \$ _____
- Two-Tone Color Scheme - **\$255.00** \$ _____
- Stainless Steel Urinal - **\$1,121.00** \$ _____
- Electric Hand Dryers - **\$1,070.00** \$ _____
- Electronic Flush Valves w/o Urinal - **\$484.00** \$ _____
- Electronic Flush Valve for Optional Urinal - **\$484.00** \$ _____
- Electronic Lavatory Faucets - **\$484.00** \$ _____
- Insta-Hot Water Heater - **\$515.00** \$ _____
- Tile Floors in Restrooms - **\$1,784.00** \$ _____
- VandlShield XT Sealer - **\$2,548.00** \$ _____
- Marine Package for Extra Corrosion Resistance - **\$2,803.00** \$ _____
- Fiberglass Entry and Chase Doors and Frames - **\$2,344.00** \$ _____
- Magnetic Door Locks (not chase door) - **\$2,242.00** \$ _____
- Exterior Mounted ADA Drinking Fountain - **\$2,752.00** \$ _____
- Haws SK1 Drinking Ftn. Cane Skirt (may be req'd for ADA – CXT recommended) - **\$245.00** \$ _____
- Skylight (each) - **\$434.00** \$ _____
- Marine Grade Skylight (each) - **\$1,427.00** \$ _____
- Exterior Frostproof Hose Bib with Box - **\$392.00** \$ _____
- Paper Towel Dispenser - **\$83.00 EA** \$ _____
- Toilet Seat Cover Dispenser - **\$76.00 EA** \$ _____
- Sanitary Napkin Disposal - **\$49.00 EA** \$ _____
- CXT Wastebasket - **\$39.00 EA** \$ _____
- Paint Touch up Kit - Single Color - **\$41.00** \$ _____
- Paint Touch up Kit - Two Tone Color - **\$51.00** \$ _____

Add: WA Management Fee in the amount of 0.74% of building cost,
not including shipping.

\$ _____

Total Cost per Unit

\$ _____

No Cost Options: Mark with "X": For Two Tone color- R=Roof, W=Exterior Walls

<input type="checkbox"/> Sage Green***	<input type="checkbox"/> Amber Rose	<input type="checkbox"/> Liberty Tan	<input type="checkbox"/> Berry Mauve
<input type="checkbox"/> Toasted Almond	<input type="checkbox"/> Oatmeal Buff	<input type="checkbox"/> Buckskin	<input type="checkbox"/> Rosewood
<input type="checkbox"/> Sun Bronze	<input type="checkbox"/> Golden Beige	<input type="checkbox"/> Mocha Carmel	<input type="checkbox"/> Malibu Taupe
<input type="checkbox"/> Sand Beige	<input type="checkbox"/> Natural Honey	<input type="checkbox"/> Salsa Red	<input type="checkbox"/> Java Brown
<input type="checkbox"/> Pueblo Gold	<input type="checkbox"/> Cappuccino Cream	<input type="checkbox"/> Coca Milk	<input type="checkbox"/> Raven Black
<input type="checkbox"/> Granite Rock	<input type="checkbox"/> Georgia Brick	<input type="checkbox"/> Western Wheat	<input type="checkbox"/> Nuss Brown
<input type="checkbox"/> Rich Earth	<input type="checkbox"/> Charcoal Grey		

***Signage:**

Men
 Women
 Unisex

****Building includes "Restroom" sign(s) in braille & roman letters.**

State Contract Specialist: John Allen @ 360-407-8406
CXT Territory Salesman: Eric Kuester @ 509-994-9900
CXT Inside Sales Manager: Ali Cairns @ 509-892-3238

REV	DESCRIPTION	DATE	BY	CHK
1	ISSUED FOR PERMITS			
2	REVISED PER COMMENTS			
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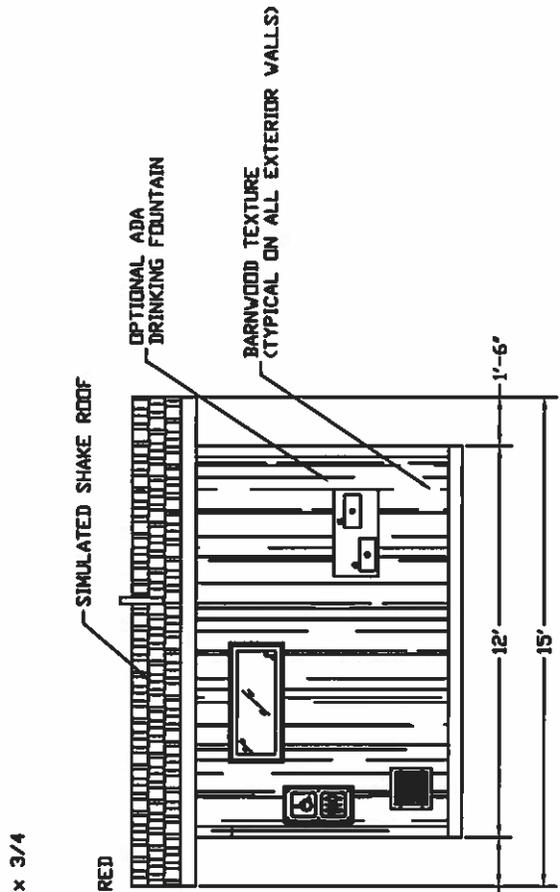


Precast Products
 OZARK 1
 CMT STANDARD BUILDING

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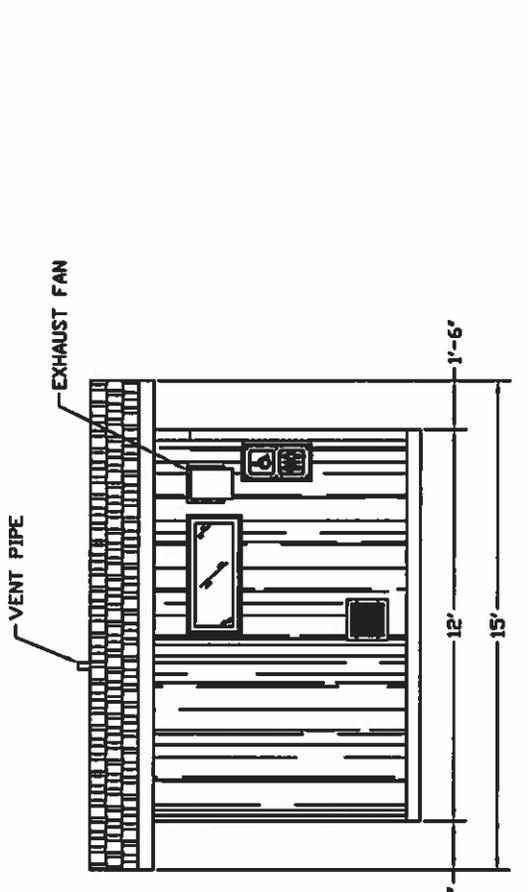
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DRAWN		FILE NO.	PD-0202
CHECKED		PLOT	48

BUILDING ELEVATIONS
 SHEET
 REV.
 OZ 1-02

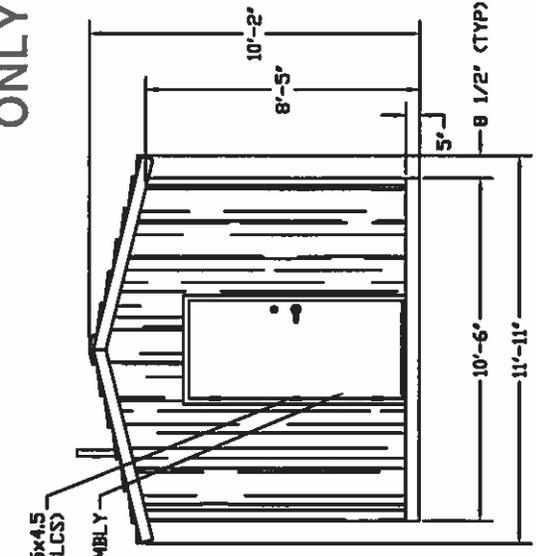


FRONT ELEVATION

FOR REFERENCE ONLY



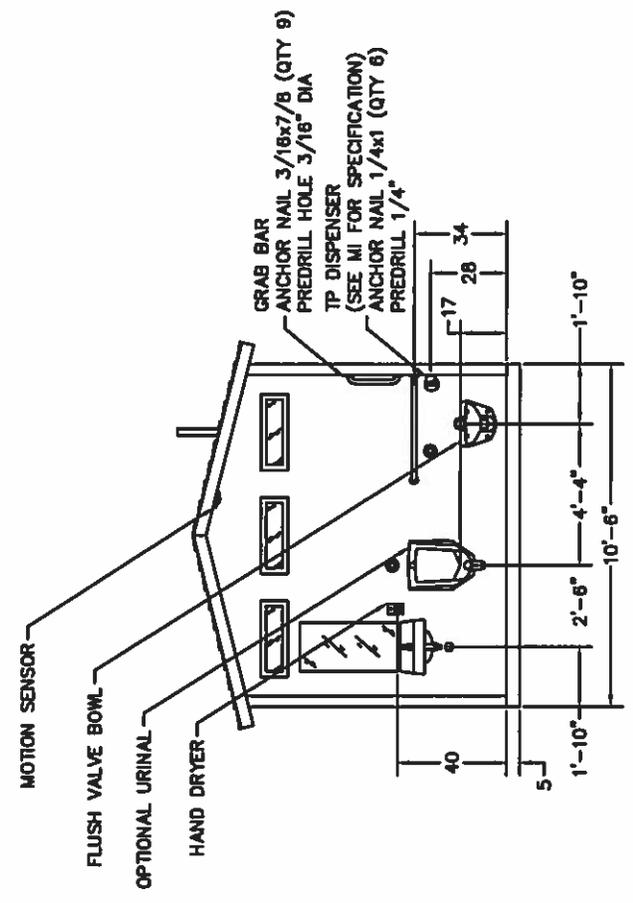
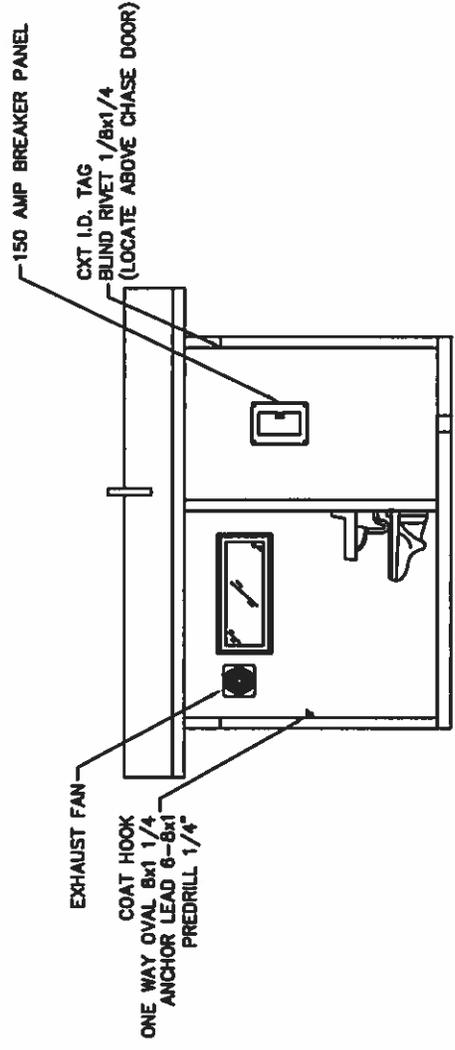
RIGHT END ELEVATION



LEFT END ELEVATION

BACK ELEVATION

ITEM	QTY	DESCRIPTION	REV
ONE WAY OVAL 6x1 1/4	2		
ANCHOR LEAD 6-8x1	2		
BLIND RIVET 1/8x1 1/4	3		
TP DISPENSER	2-3		
COAT HOOK	1		
DOOR STOP	1		
CXT I.D. TAG	1		
ANCHOR NAIL 1/4x1	6		
ANCHOR NAIL 1/4x1 1/2	12		
ANCHOR NAIL 3/16x7/8	9		
EXHAUST FAN	1		
FLUSH VALVE BOWL	1		
OPTIONAL URINAL	1		
HAND DRYER	1		
MOTION SENSOR	1		
GRAB BAR	1		
TP DISPENSER	1		
ANCHOR NAIL 3/16x7/8	9		
PREDRILL HOLE 3/16" DIA	9		



PROJECT NO.
OZARK 1
CXT STANDARD BUILDING

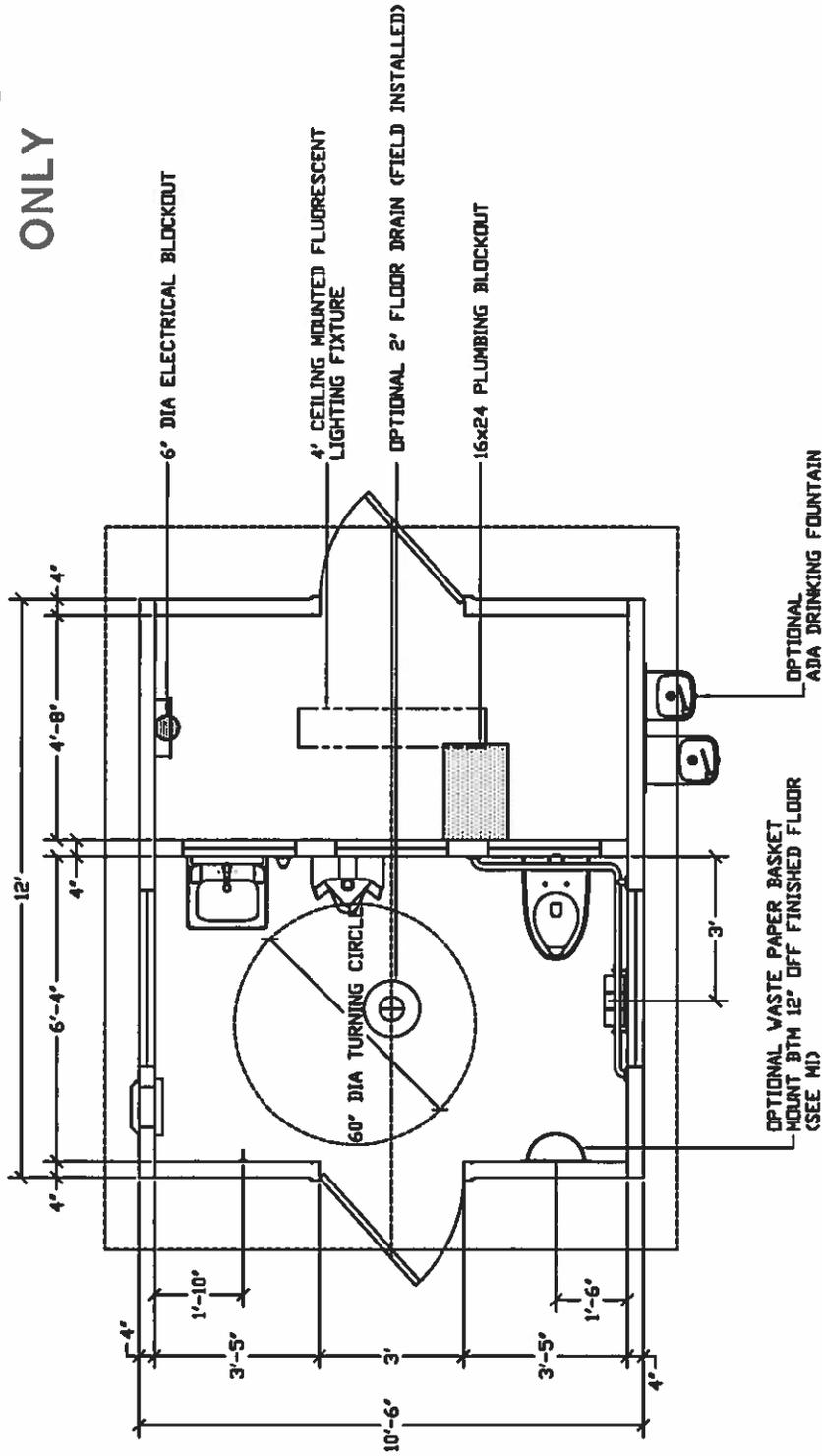
NOTE:
The information contained herein is preliminary and the user is advised to verify all dimensions and quantities before construction. The information is provided for informational purposes only and is not intended to be used for any other purpose. The user is responsible for obtaining all necessary permits and approvals for the installation and use of this information. CXT Precast Products is not responsible for any errors or omissions in this information. CXT Precast Products is not responsible for any damage or injury resulting from the use of this information.

SCALE	DATE	REV
1/4"=1'-0"	03-28-08	
DRAWN	FILE NO.	PO-02103
CHECKED	PILOT	48

INTERIOR ELEVATIONS

DATE NO.	REV.
OZ 1-03	

FOR
REFERENCE
ONLY



Precast Products

PROJECT NO. **OZARK 1**
CIT STANDARD BUILDING

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CIT Incorporated

SCALE	3/8"=1'-0"	DATE	03-28-09
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CHECKED		PLOT	32

FLOOR PLAN

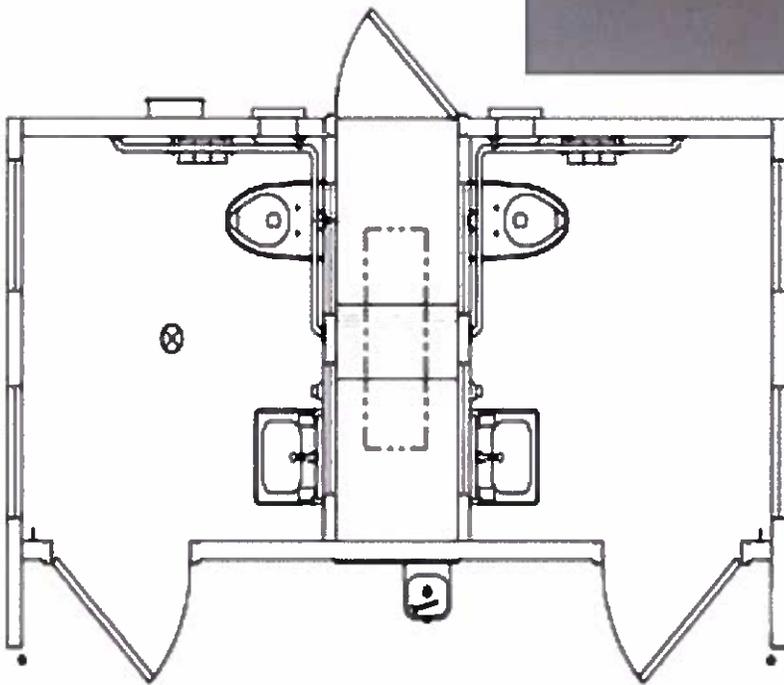
DMB NO.

OZ 1-04

SHEET

REV.

"CORTEZ"



**State of Washington
Contract #00213**

CXT Incorporated
3808 North Sullivan Road Bldg. #7
Spokane, WA 99216
Federal Tax ID #91-1498605A

Cortez Toilet Building
Complete One Form per Unit Ordered

Cost Work Sheet and Order Form

Site name and Address (or closest cross street) _____

City (or closest town) _____

Contact Phone number: _____ Fax: _____ email address: _____

Accepted By: _____ Date: _____

Unit Price of Flush Toilet and Placement

Flush toilet with barnwood siding and simulated shake roof, stainless steel fixtures, galvanized painted doors and frames, electrical package, Sacrificial antigrafitti sealer. **\$38,324.00** \$ _____

One-Way Transportation Cost, (between Spokane, WA and the site) **\$1,716.00** \$ _____

Added Cost Options:

- Final Connection to Utilities - **\$2,080.00** \$ _____
- Wall Options (Split Block, Stucco, Exp Agg)- **\$1,682.00** \$ _____
- Roof Options (Delta Rib)- **\$917.00** \$ _____
- Two-Tone Color Scheme - **\$255.00** \$ _____
- Electric Hand Dryers - **\$2,140.00** \$ _____
- Electronic Flush Valves - **\$968.00** \$ _____
- Electronic Lavatory Faucets - **\$968.00** \$ _____
- 30-Gallon Electric Water Heater - **\$764.00** \$ _____
- Eemax 4 Gallon Water Heater - **\$500.00** \$ _____
- Tile Floors in Restrooms - **\$2,548.00** \$ _____
- VandlShield XT Sealer - **\$2,905.00** \$ _____
- Marine Package for Extra Corrosion Resistance - **\$3,312.00** \$ _____
- Fiberglass Entry and Chase Doors and Frames - **\$3,516.00** \$ _____
- Magnetic Door Locks (not chase door) - **\$3,174.00** \$ _____
- Exterior Mounted ADA Drinking Fountain - **\$2,752.00** \$ _____
- Haws SK1 Drinking Ftn. Cane Skirt (may be req'd for ADA – CXT recommended) - **\$245.00** \$ _____
- Skylight (each) - **\$434.00** \$ _____
- Marine Grade Skylight (each) - **\$1,427.00** \$ _____
- Exterior Frostproof Hose Bib with Box - **\$392.00** \$ _____
- Paper Towel Dispenser - **\$86.00 EA** \$ _____
- Toilet Seat Cover Dispenser - **\$76.00 EA** \$ _____
- Sanitary Napkin Disposal - **\$49.00 EA** \$ _____
- CXT Wastebasket - **\$38.00 EA** \$ _____
- Paint Touch up Kit - Single Color - **\$41.00** \$ _____
- Paint Touch up Kit - Two Tone Color - **\$51.00** \$ _____

*Options Continued on Page 2

- Optional Restroom Section - \$40,040.00*** \$ _____
- Optional Shower Section - \$51,376.00 \$ _____
(Includes 80 gallon WH, Shower Fixtures, & 2 Lavs)
- Optional Concession Section - \$47,476.00 \$ _____
(Includes Concession Door w/Sliding Window, 3 Compartment Sink, & Vitreous Sink)
- Optional Storage Section - \$38,314.00 \$ _____

Add: WA Management Fee in the amount of 0.74% of building cost, not including shipping. \$ _____

Total Cost per Unit \$ _____

***Note: When choosing the optional Restroom Section please double the cost for the restroom options chosen above (if any).

No Cost Options: Mark with "X": For Two Tone color- R=Roof, W=Exterior Walls

- | | | | |
|---|---|--|---------------------------------------|
| <input type="checkbox"/> Sage Green*** | <input type="checkbox"/> Amber Rose | <input type="checkbox"/> Liberty Tan | <input type="checkbox"/> Berry Mauve |
| <input type="checkbox"/> Toasted Almond | <input type="checkbox"/> Oatmeal Buff | <input type="checkbox"/> Buckskin | <input type="checkbox"/> Rosewood |
| <input type="checkbox"/> Sun Bronze | <input type="checkbox"/> Golden Beige | <input type="checkbox"/> Mocha Carmel | <input type="checkbox"/> Malibu Taupe |
| <input type="checkbox"/> Sand Beige | <input type="checkbox"/> Natural Honey | <input type="checkbox"/> Salsa Red | <input type="checkbox"/> Java Brown |
| <input type="checkbox"/> Pueblo Gold | <input type="checkbox"/> Cappuccino Cream | <input type="checkbox"/> Coca Milk | <input type="checkbox"/> Raven Black |
| <input type="checkbox"/> Granite Rock | <input type="checkbox"/> Georgia Brick | <input type="checkbox"/> Western Wheat | <input type="checkbox"/> Nuss Brown |
| <input type="checkbox"/> Rich Earth | <input type="checkbox"/> Charcoal Grey | | |

***Signage:**

- Men
- Women
- Unisex

**Building includes "Restroom" sign(s) in braille & roman letters.

State Contract Specialist: John Allen @ 360-407-8406
 CXT Territory Salesman: Eric Kuester @ 509-994-9900
 CXT Inside Sales Manager: Ali Cairns @ 509-892-3238