



## **CITY COUNCIL MINUTES**

### **February 03, 2021**

City Council of the City of Ephrata, Grant County Washington met in regular session on February 03, 2021. The meeting was called to order at 7:00 p.m. by Mayor Bruce Reim.

Due to the COVID-19 Pandemic and Governor Inslee's Proclamation 20-28, this meeting is being conducted remotely using the ZOOM video conferencing.

**Members Present:** Mayor Bruce Reim, Mayor Pro Tem William Coe, Council members Mark Wanke, Matt Moore, Valli Millard, Sarah McDonnell, Tony Mora and Kathleen Allstot

**Staff Present:** City Administrator Mike Warren, City Attorney Anna Franz, Public Works Director Bill Sangster, Community Development Director Dan Leavitt, Community Relations Director Traci Bennett, Fire Chief Jeremy Burns, Police Chief Kurt Adkinson, and City Clerk/Finance Director Leslie Trachsler

Pledge of Allegiance was said.

No public signed up to speak. This meeting is not being recorded.

**Agenda:** There were no additions or corrections to the agenda.

**Presentations:** None

**Consent Agenda:** Motion was made to approve consent agenda. (m/s Mora/McDonnell) Motion carried.

Items on the consent agenda are as follows:

Claims #92901 through #92906 in the amount of \$2,901.78  
Claims #92907, 92908, 92927 through #92971 in the amount of \$60,928.44  
Payroll #46797 through #46811 in the amount of \$32,943.85  
Payroll Claims #92909 through #92926 in the amount of \$243,224.15  
Payroll Direct Debit in the amount of \$5,875.00  
Payroll Direct Deposit in the amount of \$190,755.33  
Minutes of the January 20, 2021 Council meeting

Special Event Applications:

- Drive through Easter Egg Hunt – April 3, 2021 SplashZone Parking Lot from 10:00 a.m. to 12:30 p.m.

**Extension of Resolution 20-015 – City Hall Closure and establishing Employee Compensation during COVID-19 Health Crises:** This Resolution was originally approved by Council on November 18, 2020 set to expire on December 18, 2020 unless extended by Council. On December 16, 2020, Council motioned and approved to extend Resolution 20-016 through January 6, 2021. On January 6, 2021, Council motioned and approved to extend Resolution 20-016 through February 5, 2021. Governor Inslee’s “Healthy Washington – Roadmap to Recovery” in essence continues his restrictions until each Region meets certain criteria in order to move from Phase I into Phase II. The North Central Region, which includes Grant County, is still in phase I. Mayor Reim requested Council extend Resolution 20-016 through March 5, 2021.

Motion to extend Resolution 20-016 through March 5, 2021. (m/s Allstot/Millard) Council discussion ensued, motion carried.

**Authorize Administration to enter contract with Revise for Website Redesign:**

Director Bennett advised that the City advertised for proposals to host and design a new City Website. There were five proposals received and samples of their work (cities that are their current customers) was sent out to staff to evaluate for aesthetics, functionality and ease of navigation. Of the responses received, Revise rose to the top as having the best product at an affordable price. Counsel has reviewed and recommends a Supplemental Agreement to the Services and Sales Agreement submitted by Revise. The initial cost for development and design is \$6,300 with an annual fee of \$2,400 per year for the next 4 years which covers software subscription, tech support, updates and hosting.

Motion to authorize Administration to execute the Services and Sales Agreement with Revise for Website Redesign and approve the execution of the Supplement Agreement to the Services and Sales Agreement. (m/s McDonnell/Moore) Council discussion, motion carried.

**City Administrator Report:** None at this time.

There being no further business meeting adjourned at 7:15 p.m.

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Bruce Reim, Mayor

ATTEST:

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Leslie Trachsler, City Clerk