



CITY COUNCIL MINUTES

September 16, 2020

City Council of the City of Ephrata, Grant County Washington met in regular session on September 16, 2020. The meeting was called to order at 7:00 p.m. by Mayor Bruce Reim.

Due to the COVID-19 Pandemic and Governor Inslee's Proclamation 20-28, this meeting is being conducted remotely using the ZOOM video conferencing.

Members Present: Mayor Bruce Reim, Council members Mark Wanke, Matt Moore, Valli Millard, Sarah McDonnell, Tony Mora and Kathleen Allstot

Staff Present: City Administrator Mike Warren, City Attorney Anna Franz, Public Works Director Bill Sangster, Community Development Director Dan Leavitt, Community Relations Director Traci Bennett, Fire Chief Jeremy Burns, Interim Police Chief Erik Koch, and City Clerk/Finance Director Leslie Trachsler

Motion to excuse Mayor Pro-Tem Coe and Council member Mora. (m/s Allstot/Millard)
Motion carried.

Pledge of Allegiance was said.

No public signed up to speak.

Agenda: There were no additions or corrections to the agenda.

Presentations: None

Consent Agenda: Motion was made to approve consent agenda. (m/s Moore/Wanke)
Motion carried.

Items on the consent agenda are as follows:

Claims #92371 through #92407 in the amount of \$266,964.78

Claims #92366 through #92370 in the amount of \$569,06

VOIDED claim # 92368 in the amount of \$(113.95)

Manual Claims #86092020, 87092020, 88092020, 89092020 in the amount of \$2,898.81

EFT in the amount of \$25,845.87
Minutes of the September 2, 2020 Council meeting
Special Event Applications:

Ordinance 20-02 – Extending Temporary suspension of Late Fees and Termination for Non-Payment of Utility Accounts and declaring an emergency: This ordinance is an extension of Ordinance 20-01 which temporarily suspended late fee assessments and disconnection of utility services for non-payment for six months while the State is in a state of emergency under Governor Inslee’s Proclamation 20-25 due to the coronavirus outbreak. Further, Governor Inslee issued and extended Proclamation 20-23 prohibiting all utility providers from assessing late fee penalties and disconnections for non-payment. This ordinance will terminate upon expiration or repeal of the State’s Proclamation 20-23, as extended.

Council member Mora joined the meeting at 7:03 p.m.

Motion to approve and accept Ordinance 20-02 extending the temporary removal of the charge of interest and late fees on utility accounts; extending the delay of termination for non-payment; and declaring an emergency. (m/s McDonnell/ Millard) Motion carried.

Ordinance 20-03 – Amending the 2020 Budget: This budget amendment reflects unanticipated expenditures and revenues due to increased commercial building permits, library reroof project, well #3 emergency, sewer system upgrades, water system telemetry upgrades, and correction of keying error.

Motion to approve and accept Ordinance 20-03 Amending the 2020 Budget as adopted. (m/s Mora/Moore) Council discussion ensued, motion carried.

Resolution 20-012 – Declaring a Sole Source Supplier: Director Bennett advised that due to the nature of this product, this vendor is a sole source provider. This Resolution authorizes the purchase and installation from RenoSystem and justifies the waiver of bidding requirements due to sole source provider exception.

Motion to approve and accept Resolution 20-012 – Declaring a Sole Source Supplier and authorizing purchase and installation of pool coating from RenoSystem. (m/s Moore/Allstot) Council discussion ensued, Motion carried.

Authorize Administration to execute contract with Schmitt Electric for Library re-roof: Administrator Warren advised that Counsel has reviewed and approved three contract for the Library Re-Roof Project. This contract is for electrical work to install a heat cable.

Motion to authorize Administration to execute contract with Schmitt Electric for Library Re-Roof Project. (m/s Mora/McDonnell) Council member Allstot abstained due to being a member on the North Central Regional Library Board. Motion carried.

Authorize Administration to execute contract with M.G. Wagner Co., Inc. for Library re-roof: Administrator Warren reported that this contract covers the actual roofing and comes with a 10 year warranty.

Motion to authorize Administration to execute contract with M.G. Wagner Co., Inc. for Library Re-Roof Project. (m/s Millard/Wanke) Council member Allstot abstained due to being a member on the North Central Regional Library Board. Motion carried.

Authorize Administration to execute contract with Peter Faulkner Masonry, Inc. Library re-roof: This contract covers concrete work to extend the parapet wall.

Motion to authorize Administration to execute contract with Peter Faulkner Masonry, Inc. for Library Re-Roof Project. (m/s Moore/Millard) Council member Allstot abstained due to being a member on the North Central Regional Library Board. Motion carried.

Authorize Administration to execute contract with RenoSystem for Splashzone pool coating: Director Bennett advised that her research for the best possible solution to repairing the pool surface lead her to a company called RenoSystems which installs a PVC membrane directly over the existing surface. This will eliminate the need for costly removal of the current fiberglass coating. Contract allows the City to lock in the 2020 pricing, work is to be done in 2022, allows City to pay 10% down in 2020 and save for two years the remaining balance. This company has been in business for 30 years and has very good reviews and reputation.

Motion to authorize Administration to execute contract with RenoSystem for Splashzone pool coating subject to Counsel's final review and approval. (m/s Allstot/McDonnell) Motion carried.

Authorize Administration to execute contract with Gray & Osborne, Inc. for C Street Sidewalk: Director Sangster reported that this contract is a supplement agreement to our Engineering Services Contract and is for surveying and post project drawings on the C Street Sidewalk Project. Contract amount is \$33,000.00.

Motion to authorize Administration to execute contract with Gray & Osborne, Inc. for C Street Sidewalk Project. (m/s Moore/Wanke) Council discussion ensued. Motion carried.

Authorize Administration to execute contract with Northstar Chemical Inc. for Sodium Hypochlorite: Director Sangster advised that this contract is for chemicals to chlorinate at all City wells and is a 5 year contract. Sangster advised that the contract needs to be amended to include the price per gallon in place of an annual amount. Price per gallon quoted was \$2.20 plus tax and they provide the storage tanks.

Motion to authorize Administration to execute contract with Northstar Chemical Inc. for Sodium Hypochlorite as amended and upon approval by Counsel. (m/s McDonnell/Wanke) Council discussion ensued. Motion carried.

Selection of Members for Independent Investigation Team: This is informational only. Interim Chief Koch advised that the City will be advertising for volunteers to join the Independent Investigation Team (IIT). This is a non-law enforcement community representative. House Bill 1064 requires an independent investigation team when there is a deadly use of force incident. Each community would select their own team members who would be tasked with investigating actions in their community. Council discussion ensued.

City Administrator Report: None

There being no further business meeting adjourned at 7:29 p.m.

Bruce Reim, Mayor

ATTEST:

Leslie Trachsler, City Clerk