



CITY COUNCIL MINUTES

June 17, 2020

City Council of the City of Ephrata, Grant County Washington met in regular session on June 17, 2020. The meeting was called to order at 7:00 p.m. by Mayor Bruce Reim. Due to the COVID-19 Pandemic and Governor Inslee's Proclamation 20-28, this meeting is being conducted telephonically using the ZOOM audio only conferencing.

Members Present: Mayor Bruce Reim, Mayor Pro Tem William Coe, Council members Matt Moore, Valli Millard, Sarah McDonnell, Tony Mora, and Kathleen Allstot.

Staff Present: City Administrator Mike Warren, City Attorney Anna Franz, Public Works Director Bill Sangster, Fire Chief Jeremy Burns, City Clerk/Finance Director Leslie Trachsler and Administrative Assistant to Finance Carrie Lnenicka.

Motion to excuse Council member Wanke. (m/s Allstot/Moore) Motion carried.

Pledge of Allegiance was said. This meeting is not being recorded.

No public signed up to speak.

Agenda: There were no additions or corrections to the agenda.

Presentations: None at this time

Consent Agenda: Motion was made to approve consent agenda. (m/s Mora/McDonnell) Motion carried.

Items on the consent agenda are as follows:

Claims #92036 and #92037 in the amount of \$315.30
Manual Claims #86062020, 87062020, 88062020, 89062020 in the amount of \$2,667.96
EFT in the amount of \$21,540.50
Claims #92038 through #92093 in the amount of \$147,072.89
Minutes of the June 3, 2020 Council meeting

Fireworks Stand Permit: Fire Chief Burns reported that TNT Fireworks on behalf of the Soap Lake School District has submitted a permit to sell fireworks at the Walmart parking lot.

Motion to approve permit for TNT Fireworks to operate a fireworks stand at the Walmart parking lot. (m/s Moore/Allstot) Motion carried.

Reciprocal Fire Protections Agreement with Bureau of Land Management: Chief Burns advised that the purpose of this agreement is to provide for joint participation, mutual aid, and cooperation in support of the suppression of wildland fires, other non-wildland fire incidents between the City and the Bureau of Land Management.

Motion to authorize Administration to execute Agreement with Bureau of Land Management for reciprocal fire protection. (m/s Allstot/Mora) Council discussion ensued. Motion carried.

Search for Permanent Police Chief: Administrator Warren advised that currently our Police Department is operating with an interim Police Chief and discussed plans to move forward in the search for a permanent Police Chief. The proposal is to begin advertising for this position the week of July 6th with applications due back September 1st. Anticipated begin date would be January 4, 2021.

Motion to authorize Administration to proceed with the search for permanent Police Chief. (m/s Moore/McDonnell) Council discussion ensued. Motion carried.

Surplus items from Well #3: Director Sangster reported that with the repair of Well #3 being completed, there is now surplus to the City's need 365' of 8" pipe casing and 365' of 1-13/16" steel shaft. The scrap value is less than what it would cost the City to remove from the property. Interest has been expressed from local land owners to re-purpose this pipe as fencing and they would haul away.

Motion to surplus 365' of 8" pipe casing and 365' of 1-13/16" steel shaft and authorize it to be hauled away for fencing. (m/s McDonnell/Moore) Motion carried.

Authorization to Accept Bid for C Street Sidewalk Project: Director Sangster reported that bid opening was held on June 4, 2020 for the "C" Street SW/NW Sidewalk Improvements Project. There was a total of 8 qualified bids ranging from \$273,451 to \$371,333. One additional bid received was considered non-responsive due to the proposal not being signed by the Contractor. The Engineer's estimate for this project was \$312,800. The lowest responsive bidder is Central Paving, LLC of Ellensburg, Washington for \$273,451.50. Engineers, Gray & Osborne, have verified that Central Paving, LLC has met the responsibility criteria, they are a Washington State registered and licensed contractor and appear to have the relevant qualifications and experience to successfully perform the work required. Based on their evaluation, Gray & Osborne recommend the project be awarded to the lowest responsive, responsible bidder; Central Paving, LLC of Ellensburg, Washington.

Motion to accept bid for the “C” Street SW/NW Sidewalk Improvements Project from Central Paving, LLC of Ellensburg, Washington. (m/s Mora/Allstot) Motion carried.

2019 Annual Financial Report: Director Trachsler submitted the 2019 Annual Financial Report to Council for their information and review. The internal review was conducted today by the Mayor, Administrator and Administrative Assistant to Finance, Carrie Lnenicka.

Council Meeting on July 1, 2020: Historically, the first meeting in July has been cancelled due to the 4th of July holiday. Staff is seeking direction from Council if they are going to be available for this meeting. Council consensus to hold the July 1st meeting.

City Administrator Report: None at this time.

There being no further business meeting adjourned at 7:25 p.m.

Bruce Reim, Mayor

ATTEST:

Leslie Trachsler, City Clerk