



## **CITY COUNCIL MINUTES**

### **December 18, 2019**

City Council of the City of Ephrata, Grant County Washington met in regular session on December 18, 2019. The meeting was called to order at 7:00 p.m. by Mayor Bruce Reim.

**Members Present:** Mayor Bruce Reim, Mayor Pro Tem William Coe, Council members Mark Wanke, Matt Moore, Valli Millard, Tony Mora, and Kathleen Allstot.

**Staff Present:** City Administrator Wes Crago, City Attorney Anna Franz, Community Development Director Daniel Leavitt, Public Works Director Bill Sangster, Police Chief Mike Warren, Fire Chief Jeremy Burns and City Clerk/Finance Director Leslie Trachsler.

Motion to excuse Council member McDonnell. (m/s Allstot/Wanke) Motion carried.

Pledge of Allegiance was said.

No public signed up to speak. This meeting is not being recorded

**Agenda:** Resolution numbers on the Consent Agenda are corrected to R 20-001; R 20-002; R 20-003 and R 20-004 respectively.

**Presentations:** None

**Consent Agenda:** Motion was made to approve consent agenda with corrections to Resolution numbers. (m/s Moore/Millard) Motion carried.

Items on the consent agenda are as follows:

Claims #91120 through #91189 in the amount of \$135,857.64  
Manual Claims #86122019, 87122019, 88122019 and 89122019 in the amount of \$2,527.04  
Claims #91117 through #91119 in the amount of \$3,615.00  
EFT in the amount of \$20,045.95  
Minutes of the December 4, 2019 Council meeting  
Set Public Hearing on Resolution 20-001 - Authorizing Accepting of Funding for 2020-2025 Sewer Comprehensive Plan for January 15, 2020 at 7:00 p.m.

Set Public Hearing for R 20-002 - Update to Six-Year Street Plan – January 15, 2020 at 7:00 p.m.

Set Public Hearing for R 20-003 - Update to Capital Facilities Plan – January 15, 2020 at 7:00 p.m.

Set Public Hearing for R 20-004 - Update to Transportation District Plan – January 15, 2020 at 7:00 p.m.

**Public Hearing – 2020-2025 Sewer System Comprehensive Plan:** Mayor Reim opened public hearing at 7:01 p.m. This is the second of three public hearings. Crago reviewed the 2020-2030 Sewer Comprehensive Plan which addresses some much needed upgrades to the sewer collection and treatment system. The comp plan outlines roughly \$3.1-million of needed improvements to the collection system, and \$3.9-million of improvements to the treatment facility. In 2018, the City initiated the funding process by applying for a 20-year, 2% interest, \$6.97-million loan with the Department of Ecology.

The “Executive Document” presented to Council is a summary of the Plan; it executes Council’s direction in implementing those improvements and the corresponding rate increases to repay the loan. The proposal is to increase rates by \$1 for 5 years – 2021-2025.

There being no public comment, Mayor closed hearing at 7:02 p.m.

**Ordinance 19-09 – Amending EMC 3.35 “Fee Schedule and Charges for City Services”:** Crago advised that each year the City increases its fees and charges by the Consumer Price Index (CPI). For 2019 that increase is 2.5%. In addition to the CPI increase the Municipal Pool Rates were adjusted by an additional 10%. This is due to the voter approved minimum wage initiative. Minimum wage for 2020 increases from \$12.50 to \$13.00 per hour. There were a few corrections to the published Ordinance which was handed out.

Motion to approve and accept amended Ordinance 19-09 Amending EMC 3.35 entitled “Fee Schedule and Charges for City Services”. (m/s Mora/Moore) Council discussion, Motion carried.

**Ordinance 19-10 – Supplementary Appropriations Ordinance:** Crago informed Council that this Supplementary Appropriations Ordinance balances the budget up to the end of the year and authorizes the expenditures of unanticipated revenues. The majority of expenditures are from unbudgeted projects that took place during the year and unanticipated costs to fill police officer vacancies.

Motion to approve and accept Ordinance 19-10 amending the 2019 Budget. (m/s Millard/Wanke) Motion carried.

**Authorize Administration to enter Agreement with Transportation Improvement Board:** This Agreement is to accept grant funding for Phase II of the Division Street Resurfacing project.

Motion to authorize Administration to enter Agreement with Transportation Improvement Board for grant funding on Phase II of Division Street. (m/s Allstot/Millard) Motion carried.

**Authorize Administration to enter Agreement with Grant County Economic Development Council:** Motion to authorize Administration to renew our Annual Agreement with Grant County Economic Development Council. (m/s Mora/Wanke) Motion carried.

**Authorize Administration to enter Agreement with Grant County Health District:** Motion to authorize Administration to renew Annual Agreement with Grant County Health District. (m/s Wanke/Moore) Motion carried.

**Cancelation of January 1, 2020 Council Meeting:** Due to this meeting falling on the holiday day, it is recommended it be cancelled. Motion to cancel the January 1, 2020 meeting. (m/s Millard/Moore) Motion carried.

**Appointment of Mike Donovan to Parks Commission:** Motion to confirm Mayor Reim's appointment of Mike Donovan to the Parks and Recreation Commission. (m/s Allstot/Moore) Motion carried.

**Reappointment of David Spencer to Planning Commission:** Motion to confirm the Mayor's reappointment of David Spencer to the Ephrata Planning Commission. (m/s Moore/Millard) Motion carried.

**Reappointment of Carlson, Lybbert and Maceda to the Parks & Recreation Commission:** Motion to confirm the Mayor's reappointment of Tyler Carlson, Rebecca Lybbert and Susana Maceda to the Parks and Recreation Commission. (m/s Allstot/Mora) Motion carried.

**Reappointment of Council member Wanke to Grant County Health District Board:** Motion to confirm the Mayor's reappointment of Council member Wanke to the Grant County Health District Board. (m/s Coe/Mora ) Motion carried.

**Reappointment of Mayor Reim to Grant County Transit Board:** Motion to confirm the Mayor's reappointment of himself to the Grant County Transit Board. (m/s Millard/Allstot) Motion carried.

**Reappointment of Clerk Trachsler to Grant County Disability Board:** Motion to confirm the Mayor's reappointment of City Clerk Trachsler to the Grant County Disability Board. (m/s Mora/Moore ) Motion carried.

**Reappointment of Council member Coe to Grant County Economic Development Board:** Motion to confirm the Mayor's reappointment of Council Member Coe to the Grant County Economic Development Board. (m/s Allstot/Wanke) Motion carried.

**Appointment of John Daling to Ephrata Senior Center Board:** Motion to confirm Mayor Reim’s appointment of John Daling to the Ephrata Senior Center Board. (m/s Millard/Moore) Motion carried.

**2020 Audit Committee Schedule:** The schedule to review the Bills for 2020 was presented to Council. Council members are asked to arrive early to review the bills before the meeting begins. Motion to approve the Audit Committee Schedule. (m/s Allstot/Mora) Motion carried.

**City Administrator Report:**

2019 Budget Report: No report at this time.

Swearing in of Council members McDonnell, Millard, Allstot, Mora and Coe: Crago administered the Oath of Office to re-elected Council members Millard, Allstot, Mora and Coe. Since Council member McDonnell was unable to be at tonight’s meeting, she was sworn in earlier.

Mayor Reim announced that City Administrator, Wes Crago, has accepted the position of City Administrator for the City of Spokane. Wes will be here off and on through January. Mayor Reim thanked Wes for his service stating that is has been a pleasure working with him. Mayor Reim graciously accepted his resignation.

There being no further business meeting adjourned at 7:17 p.m.

---

Bruce Reim, Mayor

ATTEST:

---

Leslie Trachsler, City Clerk